

No # 108

RESOLUTION APPROVING
MUNICIPAL COURT BUDGET

WHEREAS, the Intermunicipal Agreement for the operation of the Municipal Court for Western Waukesha County requires formation of an annual budget no later than the 1st day of September and approval of said budget by governing bodies of member municipalities by the 1st day of November of each year; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2004 which has estimated revenues of \$243,500.00 and anticipated expenditures of \$287,539.00, resulting in an estimated deficit of \$44,039.00.

NOW THEREFORE, BE IT HEREBY RESOLVED that the attached Municipal Court budget for 2004 be approved.

DATED: 11-19-03

VILLAGE OF OCONOMOWOC LAKE

By: Raymond D. Foster Jr
President

ATTEST:

Barbara Stern
Clerk

Lake Country Municipal Court 2004 Budget

November 1, 2003

Acct #: Account Description:	2001 Actual	2002 Actual	2003 Budget	2003 YTD Nine Months	2003 Estimated Year End	2004 Budget	Percent +/- Budget Increase
Revenues:							
1 4000 Court Fees	206,867	208,966	195,000	168,588	195,000	195,000	0.00%
2 4200 Court Operating Fees							
3 4900 Interest Income	7,531	4,577	4,500	2,598	3,500	3,500	-22.22%
4 4300 Court Assessment	54,146	60,870	45,000	47,208	45,000	45,000	0.00%
5 4800 Miscellaneous	0	0		200	0	0	
7 Total Revenues	268,544	274,413	244,500	218,595	243,500	243,500	-0.41%
9 Total Assets	242,021	292,690					
11 Total Liabilities	82,176	101,752					
13 Total Fund Balance	159,845	190,938					
15 Total Fund Balance & Liabilities	242,021	292,690	0	0	0		
Expenditures:							
19 Wages & Benefits	134,666	143,457	177,843	121,600	174,013	186,096	4.64%
20 Purchased Services	14,977	16,905	19,901	13,247	19,488	21,354	7.30%
21 Operating Supplies & Expenses	7,861	10,594	13,100	7,588	12,900	12,100	-7.63%
22 Fixed Charges	21,239	23,953	23,483	18,522	24,008	25,111	6.93%
23 Capital Outlay	12,310	18,411	2,450	5,422	5,500	1,800	-26.53%
i Contingency	0	0	0	0	0	0	
25 Surplus Returned	30,000	30,000		34,350	34,350	41,078	
26 Total Expenditures:	221,053	243,320	236,777	200,729	270,259	287,539	21.44%
28 Total Surplus/Deficit	47,491	31,093	7,723	17,866	(26,759)	(44,039)	-670.23%

Acct #: Account Description:	2001 Actual	2002 Actual	2003 Budget	2003 YTD Nine Months	2003 Estimated Year End	2004 Budget	Percent +/- Budget Increase
35 5000 Full Time Salaries	69,823	74,449		58,193			
36 Clerk of Courts			44,180		44,150	45,505	3.00%
37 Deputy Clerk of Courts			36,300		36,300	38,115	5.00%
38 5010 Assistant Clerk	5,234	8,879	13,800	5,057	10,000	9,984	-27.65%
39 Clerk Salaries - Overtime		417		0	0	0	
40 5015 Part Time Judge	26,000	26,823	31,333	22,510	31,333	32,667	4.26%
Bailiff Services	0		5,000	2,161	5,000	5,000	
41 5030 Employer FICA	7,851	8,484	9,609	6,558	9,609	9,660	0.53%
42 5040 Retirement EE-ER	5,650	7,900	12,215	8,072	12,215	12,668	3.71%
43 5050 Health	16,886	16,195	25,100	18,826	25,100	29,160	16.18%
44 5060 Long Term Disability Ins.	210	230	206	154	206	227	10.19%
45 5070 Life Insurance	70	80	100	68	100	110	10.00%
Unemployment Benefits			0	0	0	0	
Overtime	2,942		0	0		3,000	
-6 TOTAL:	134,666	143,457	177,843	121,600	174,013	186,096	4.64%

Acct #:	Account Description:	2001 Actual	2002 Actual	2003 Budget	2003 YTD Nine Months	2003 Estimated Year End	2004 Budget	Percent +/- Budget Increase
56	PURCHASED SERVICES:							
57	Outside Services	353	682				0	
58	5400 Professional Services		295				0	
59	5405 Accounting	4,095	4,235	4,380	3,285	4,380	4,800	9.59%
60	5410 Auditor	2,500	2,575	2,600	2,600	2,600	2,800	7.69%
61	5415 Secretarial services	0		2,000	567	1,000	2,000	0.00%
62	5420 Computer Consultant	0		2,700	1,165	2,500	2,500	-7.41%
63	5425 Court Software Support	3,316	3,766	2,425	1,819	3,208	3,458	42.60%
64	5550 Telephone	4,637	5,200	4,500	3,311	4,500	4,500	0.00%
	Internet/Web			750	501	750	750	
65	5500 Repair/Maint. Contracts Equip.	76	152	396	0	400	396	0.00%
66	5540 Substitute Judge			150	0	150	150	0.00%
67	Total:	14,977	16,905	19,901	13,247	19,488	21,354	7.30%
69	OPERATING SUPPLIES & EQUIPMENT							
70	5250 Office Supplies/Printing	3,680	5,444	6,500	3,415	6,500	6,500	0.00%
71	5300 Postage	2,801	4,003	4,000	3,188	4,000	4,000	0.00%
72	5350 Newspaper Publishing	0		0	0	0	0	
73	5200 Memberships	137	139	150	137	150	150	0.00%
74	5160 Books & Publications	366		150	0	150	150	0.00%
	Shredding			1,000	0	1,000	0	
	Miscellaneous	33	10	200	70	100	200	
75	5600 Training & Travel	844	998	1,100	778	1,000	1,100	0.00%
.6	Total:	7,861	10,594	13,100	7,588	12,900	12,100	-7.63%
78	FIXED CHARGES							
79	5100 Insurance and Bonds							
80	5105 Workman's Comp	377	490	700	448	700	875	25.00%
81	5120 Public Officials Ins.	0		1,500	1,101	1,500	1,875	25.00%
82	5125 Advertising	128		200	0	0	0	
83	5130 G Liability Ins./ Hired & non-own	1,756	2,377	600	677	600	750	25.00%
84	5140 Bonds	372	844	200	0	200	220	10.00%
85	5150 Bank Charges	2,286	3,142	2,875	3,240	3,600	3,600	25.22%
86	5475 Equipment Lease	0		0	0	0	0	
87	5450 Rent	16,320	17,100	17,408	13,056	17,408	17,791	2.20%
	Total:	21,239	23,953	23,483	18,522	24,008	25,111	6.93%
90	CAPITAL OUTLAY							
91	8000 Capital Equipment	12,310	18,411	2,450	5,422	5,500	1,800	-26.53%
92	Total:	12,310	18,411	2,450	5,422	5,500	1,800	-26.53%