

RESOLUTION APPROVING  
MUNICIPAL COURT BUDGET

No. 133


WHEREAS, the Intermunicipal Agreement for the operation of the Lake Country Municipal Court requires formation of an annual budget no later than the 1st day of September and approval of said budget by governing bodies of member municipalities by the 1st day of November of each year; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2008 which has estimated revenues of \$317,504.00 and anticipated expenditures of \$317,504.00.

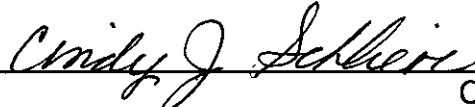
NOW THEREFORE, BE IT HEREBY RESOLVED that the attached Municipal Court budget for 2008 be approved.

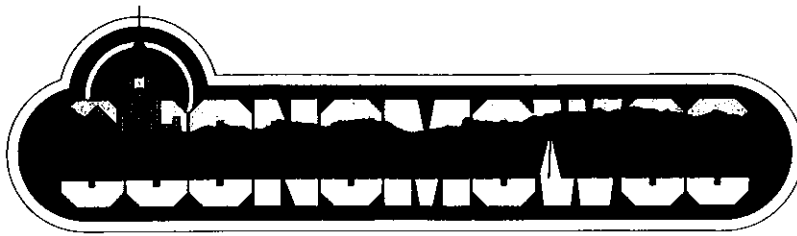
DATED: Nov. 19, 2007

VILLAGE OF OCONOMOWOC LAKE

By:   
President

ATTEST:

  
Clerk



Office of City Attorney

William Chapman • Mark X. Herro - Assistant

November 2, 2007

TO: City, Village and Town Clerks

RE: Lake Country Municipal Court  
2008 Budget Approval

I enclose herewith a proposed Municipal Court budget for the year 2008 together with an approval resolution for your board's consideration. The Court Administrative Committee, by agreement, is to formulate the budget by September 1. The budget is to then be approved by the governing bodies of the member municipalities no later than November 1. It would be appreciated if your Common Council, Village Board or Town Board would take action on this as soon as possible. I apologize for this budget reaching you after November 1; however, the Municipal Court Administrative Committee did not have a quorum at its October 25 meeting; therefore, the meeting had to be rescheduled for Thursday, November 1. The lack of a quorum was the first time since the creation of this multi-municipal court. It would be of benefit to the Administrative Committee if your Village/Town Board would appoint an alternate to your Administrative Committee member so that there is less chance that this will happen again.

I would ask that if you have any questions that you contact the undersigned or your Administrative Committee representative. It would be appreciated if you would present this resolution to your village/town board as soon as possible and return a photocopy to this office.

Thank you for your anticipated cooperation.

Sincerely,

G. William Chapman, Chairman  
Administrative Committee  
LAKE COUNTRY MUNICIPAL COURT  
GWC/sp  
Enclosures

cc: Municipal Court Representatives (letter only)  
Municipal Court Clerk  
Judge Douglas R. Stern

*mailed copy  
of resolution  
11-20-07. CJS*

# Lake Country Municipal Court 2008 Budget

September 17, 2007

Acct #:	Account Description:	2005 Actual	2006 Actual	2007 YTD Seven Months	2007 Budget	2007 Estimated Year End	2008 Budget	Percent +/- Budget Increase
<b>Revenues:</b>								
1	4000 Court Fees	261,763	353,068	265,867	250,000	325,000	265,000	6.00%
3	4900 Interest Income	6,968	15,551	13,575	5,000	10,000	15,000	200.00%
4	4300 Court Assessment	27,093	33,134	27,995	30,000	40,000	37,504	25.01%
	Transfer from Undesignated Fund							
5	4800 Miscellaneous	433		495		488		
7	<b>Total Revenues</b>	<b>296,257</b>	<b>401,753</b>	<b>307,933</b>	<b>285,000</b>	<b>375,488</b>	<b>317,504</b>	11.40%
9	<b>Total Assets</b>	<b>409,039</b>	<b>675,308</b>	<b>698,847</b>				
11	<b>Total Liabilities</b>	<b>93,974</b>	<b>112,724</b>	<b>161,345</b>				
13	<b>Total Fund Balance</b>	<b>230,594</b>		<b>537,502</b>				
15	<b>Total Fund Balance &amp; Liabilities</b>	<b>324,568</b>	<b>562,584</b>	<b>698,847</b>		<b>0</b>		
<b>Expenditures:</b>								
19	Wages & Benefits	195,289	203,885	148,841	<b>226,645</b>	224,165	<b>243,000</b>	7.22%
20	Purchased Services	19,136	20,294	10,322	<b>23,640</b>	20,490	<b>25,235</b>	6.75%
21	Operating Supplies & Expenses	8,207	9,870	9,455	<b>13,350</b>	12,447	<b>13,425</b>	0.56%
22	Fixed Charges	25,633	31,081	23,855	<b>28,989</b>	33,239	<b>35,844</b>	23.65%
23	Capital Outlay	2,482	1,412	709	<b>3,000</b>	0	<b>0</b>	-100.00%
	Surplus Returned	0	0	0	0	0	0	
	<b>Total Expenditures:</b>	<b>250,747</b>	<b>266,542</b>	<b>193,182</b>	<b>295,624</b>	<b>290,341</b>	<b>317,504</b>	7.40%
28	<b>Total Surplus/Deficit</b>	<b>45,510</b>	<b>135,211</b>	<b>114,751</b>	<b>(10,624)</b>	<b>85,147</b>	<b>0</b>	

Acct #:	Account Description:	2005 Actual	2006 Actual	2007 YTD Seven Months	2007 Budget	2007 Estimated Year End	2008 Budget	Percent +/- Budget Increase
35	5000 Full Time Salaries	87,927	90,763	63,942	95,000	96,346	97,850	3.00%
36	Clerk of Courts							
37	Deputy Clerk of Courts							
38	5010 Assistant Clerks	7,771	10,919	13,119	21,000	20,000	27,000	28.57%
39	Clerk Salaries - Overtime		1,000		2,000	0	0	-100.00%
40	5015 Part Time Judge	33,020	33,686	23,242	34,672	34,672	35,667	2.87%
	Balliff Services	3,473	3,004	2,030	4,500	4,500	4,500	0.00%
41	5030 Employer FICA	9,791	10,381	7,876	11,526	11,500	12,280	6.54%
42	5040 Retirement EE-ER	13,658	14,225	10,631	15,982	15,196	17,015	6.46%
43	5050 Health	39,304	39,534	27,743	41,565	41,565	48,288	16.17%
44	5060 Long Term Disability Ins.	222	230	160	250	240	253	1.20%
45	5070 Life Insurance	123	143	98	150	146	147	-2.00%
	Unemployment Benefits	0						
	Overtime					0		
46	<b>TOTAL:</b>	<b>195,289</b>	<b>203,885</b>	<b>148,841</b>	<b>226,645</b>	<b>224,165</b>	<b>243,000</b>	7.22%

Acct #:	Account Description:	2005 Actual	2006 Actual	2007 YTD Seven Months	2007 Budget	2007 Estimated Year End	2008 Budget	Percent +/- Budget Increase
<b>PURCHASED SERVICES:</b>								
	Outside Services	1,023	1,099					
58	5400 Professional Services							
59	5405 Accounting	4,920	5,226	3,610	5,280	5,280	5,820	10.23%
60	5410 Auditor	4,065	4,215		4,190	4,190	5,450	30.07%
61	5415 Secretarial services			238	1,500	1,000	1,000	-33.33%
62	5420 Computer Consultant			434	2,500	500	2,500	0.00%
63	5425 Court Software Support	4,748	4,833	3,270	4,840	4,840	5,085	5.06%
64	5550 Telephone	4,065	4,393	2,630	4,500	4,000	4,500	0.00%
	Internet/Web			45	180	180	180	0.00%
65	5500 Repair/Maint. Contracts Equip.	315	528	95	500	500	550	10.00%
66	5540 Substitute Judge				150	0	150	0.00%
67	<b>Total:</b>	<b>19,136</b>	<b>20,294</b>	<b>10,322</b>	<b>23,640</b>	<b>20,490</b>	<b>25,235</b>	<b>6.75%</b>
<b>OPERATING SUPPLIES &amp; EQUIPMENT</b>								
69	5250 Office Supplies/Printing	4,017	4,434	4,297	6,000	6,000	6,000	0.00%
71	5300 Postage	2,368	4,206	4,061	4,500	4,768	4,800	6.67%
72	5350 Newspaper Publishing					0	0	
73	5200 Memberships	150	750	720	650	720	750	15.38%
74	5160 Books & Publications	174			100	159	175	75.00%
	Printing				200	450	500	150.00%
	Miscellaneous	3			200	0	200	0.00%
75	5600 Training & Travel	1,495	480	377	1,700	350	1,000	-41.18%
76	<b>Total:</b>	<b>8,207</b>	<b>9,870</b>	<b>9,455</b>	<b>13,350</b>	<b>12,447</b>	<b>13,425</b>	<b>0.56%</b>
<b>FIXED CHARGES</b>								
78	5100 Insurance and Bonds							
80	5105 Workman's Comp	563	628	614	650	650	700	7.69%
81	5120 Public Officials Ins.			480	850	850	900	5.88%
82	5125 Advertising							
83	5130 G Liability Ins./ Hired & non-own	1,749	1,943	471	800	1,000	1,000	25.00%
84	5140 Bonds		378	378	250	300	300	20.00%
85	5150 Bank Charges	5,139	9,405	8,952	7,000	11,000	13,000	85.71%
86	5475 Equipment Lease							
87	5450 Rent	18,182	18,727	12,959	19,439	19,439	19,944	2.60%
	<b>Total:</b>	<b>25,633</b>	<b>31,081</b>	<b>23,855</b>	<b>28,989</b>	<b>33,239</b>	<b>35,844</b>	<b>23.65%</b>
<b>CAPITAL OUTLAY</b>								
90	8000 Capital Equipment	2,482	1,412	709	3,000		0	-100.00%
91								
92	<b>Total:</b>	<b>2,482</b>	<b>1,412</b>	<b>709</b>	<b>3,000</b>	<b>0</b>	<b>0</b>	<b>-100.00%</b>