

RESOLUTION APPROVING  
MUNICIPAL COURT BUDGET

No. 145

WHEREAS, the Intermunicipal Agreement for the operation of the Lake Country Municipal Court requires formation of an annual budget no later than the 1st day of September and approval of said budget by governing bodies of member municipalities by the 1st day of November of each year; and

WHEREAS, the Court Administrative Committee, Court personnel and the Municipal Court Judge have formulated a budget for 2011 which has estimated revenues of \$323,500.00 and anticipated expenditures of \$349,893.00, resulting in an estimated deficit of \$26,393.00; and

WHEREAS, the Court Administrative Committee has by formal action in November of 2010 created a budget stabilization fund in the amount of \$100,000.00 which will be used to offset deficits in future years, if any.

NOW THEREFORE, BE IT HEREBY RESOLVED that the attached Municipal Court budget for 2011 be approved.


BE IT FURTHER RESOLVED that deficits at the 2010 and 2011 year-ends, if any, be offset by transfer from the budget stabilization fund.

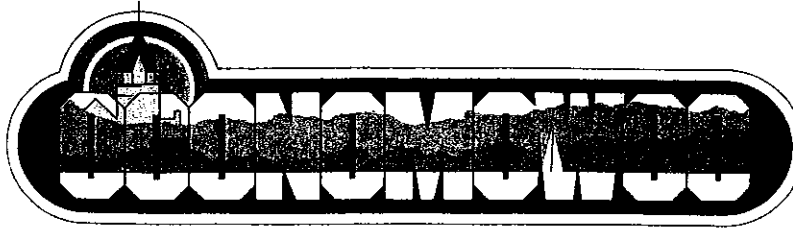
DATED: 12/20/2010

VILLAGE OF OCONOMOWOC LAKE

By:  President

ATTEST:

  
Clerk



November 22, 2010

Office of City Attorney

William Chapman • Mark X. Herro - Assistant

TO: City, Village and Town Clerks

RE: Lake Country Municipal Court  
2011 Budget Approval

I enclose herewith a proposed Municipal Court budget for the year 2011 together with an approval resolution for your board's consideration. The Court Administrative Committee, by agreement, is to formulate the budget, which has been accomplished. The budget is to then be approved by the governing bodies of the member municipalities. Please be aware that the Administrative Committee has established a budget stabilization fund in the amount of \$100,000 which is to be utilized at year-end to stabilize the budget by transferring from that fund to the general fund for purposes of balancing the budget. It would be appreciated if your Common Council, Village Board or Town Board would take action on this as soon as possible.

I would ask that if you have any questions that you contact the undersigned or your Administrative Committee representative. It would be appreciated if you would present this resolution to your village/town board as soon as possible and return a photocopy to this office.

Thank you for your anticipated cooperation.

Sincerely,

G. William Chapman, Chairman  
Administrative Committee  
LAKE COUNTRY MUNICIPAL COURT  
GWC/sp  
Enclosures

cc: Municipal Court Representatives (letter only)  
Municipal Court Clerk  
Judge Douglas R. Stern

Lake Country Municipal Court 2011 Budget

Acct #: Account Description:		2009 Actual	2010 YTD Eight Months	2010 Budget	2010 Estimated Year End	2011 Budget	Percent +/- Budget Increase
<b>Revenues:</b>							
1	4000 Court Fees	291,298	193,806	300,000	291,000	300,000	0.00%
3	4900 Interest Income	21,796	7,314	12,000	7,500	7,000	-41.67%
4	4300 Court Assessment	9,767	9,653	40,000	15,100	16,000	-60.00%
	Transfer from Undesignated Fund			5,610			
5	4800 Miscellaneous	1,224	495		500	500	
7	<b>Total Revenues</b>	<b>324,085</b>	<b>211,268</b>	<b>357,610</b>	<b>314,100</b>	<b>323,500</b>	<b>-9.54%</b>
9	<b>Total Assets</b>	<b>664,405</b>	<b>748,813</b>				
11	<b>Total Liabilities</b>	<b>99,289</b>	<b>134,268</b>				
13	<b>Total Fund Balance</b>	<b>565,116</b>	<b>614,545</b>				
15	<b>Total Fund Balance &amp; Liabilities</b>	<b>664,405</b>	<b>748,813</b>		<b>0</b>		
<b>Expenditures:</b>							
19	Wages & Benefits	253,020	170,676	268,690	267,473	266,734	-0.73%
20	Purchased Services	25,791	23,618	30,773	29,120	30,898	0.41%
21	Operating Supplies & Expenses	11,665	7,406	14,825	11,877	13,850	-6.58%
22	Fixed Charges	36,053	24,779	42,422	36,414	37,511	-11.58%
	Capital Outlay	19,791	2,144	900	2,144	900	0.00%
25	Surplus Returned	0	0	0	0	0	
26	<b>Total Expenditures:</b>	<b>346,320</b>	<b>228,623</b>	<b>357,610</b>	<b>347,028</b>	<b>349,893</b>	<b>-2.16%</b>
28	<b>Total Surplus/Deficit</b>	<b>(22,235)</b>	<b>(17,356)</b>	<b>0</b>	<b>(32,928)</b>	<b>(26,393)</b>	
Acct #: Account Description:		2009 Actual	2010 YTD Eight Months	2010 Budget	2010 Estimated Year End	2011 Budget	Percent +/- Budget Increase
35	5000 Full Time Salaries	100,316	67,614	103,812	102,804	102,804	-0.97%
36	Clerk of Courts						
37	Deputy Clerk of Courts						
38	5010 Assistant Clerks	29,482	18,826	33,095	32,600	31,920	-3.55%
39	Clerk Salaries - Overtime						ERR
40	5015 Part Time Judge	36,983	24,509	37,667	37,667	38,667	2.65%
	Bailiff Services	3,848	2,500	4,000	4,300	4,300	7.50%
41	5030 Employer FICA	13,199	8,458	13,431	13,431	10,542	-21.51%
42	5040 Retirement EE-ER	17,286	11,797	19,661	19,661	21,129	7.47%
43	5050 Health	51,444	36,666	56,573	56,573	56,907	0.59%
44	5060 Long Term Disability Ins.	273	172	271	257	275	1.48%
45	5070 Life Insurance	189	135	180	180	190	5.56%
	Unemployment Benefits						
	Overtime						
	<b>TOTAL:</b>	<b>253,020</b>	<b>170,676</b>	<b>268,690</b>	<b>267,473</b>	<b>266,734</b>	<b>-0.73%</b>

Current

Acct #:	Account Description:	2009 Actual	2010 YTD Nine Months	2010 Budget	2010 Estimated Year End	2011 Budget	Percent +/- Budget Increase
56	<b>PURCHASED SERVICES:</b>						
57	Outside Services	616	1,322	1,500	1,500	1,500	0.00%
58	5400 Professional Services			0			
59	5405 Accounting	6,233	4,376	6,240	6,240	6,420	2.88%
60	5410 Auditor	5,715	5,395	6,500	5,900	6,500	0.00%
61	5415 Secretarial services			500			-100.00%
62	5420 Computer Consultant		1,510	2,500	2,500	2,500	0.00%
63	5425 Court Software Support	8,560	7,028	6,803	6,803	7,148	5.07%
64	5550 Telephone	4,599	3,111	4,600	4,647	4,700	2.17%
	Internet/Web			180	180	180	0.00%
65	5500 Repair/Maint. Contracts Equip.	68	876	1,800	1,350	1,800	0.00%
66	5540 Substitute Judge			150	0	150	0.00%
67	<b>Total:</b>	<b>25,791</b>	<b>23,618</b>	<b>30,773</b>	<b>29,120</b>	<b>30,898</b>	<b>0.41%</b>
69	<b>OPERATING SUPPLIES &amp; EQUIPMENT</b>						
70	5250 Office Supplies/Printing	6,290	3,842	6,600	6,100	6,600	0.00%
71	5300 Postage	3,529	2,033	4,900	3,500	3,500	-28.57%
72	5350 Newspaper Publishing				308	0	
73	5200 Memberships	770	805	750	805	850	13.33%
74	5160 Books & Publications	98	121	175	121	100	-42.86%
	Printing		308		308	400	ERR
	Miscellaneous			200	0	200	0.00%
75	5600 Training & Travel	978	297	2,200	735	2,200	0.00%
76	<b>Total:</b>	<b>11,665</b>	<b>7,406</b>	<b>14,825</b>	<b>11,877</b>	<b>13,850</b>	<b>-6.58%</b>
78	<b>FIXED CHARGES</b>						
79	5100 Insurance and Bonds						
80	5105 Workman's Comp	64	233	788	738	792	0.51%
81	5120 Public Officials Ins.			998	405	700	-29.86%
	Property Insurance Coverage				270	270	
82	5125 Advertising						
83	5130 G Liability Ins./ Hired & non-own	3,599	1,865	3,150	1,929	1,929	-38.76%
84	5140 Bonds			630		538	-14.60%
85	5150 Bank Charges	11,708	8,700	15,884	12,100	12,100	-23.82%
86	5475 Equipment Lease						
87	5450 Rent	20,682	13,981	20,972	20,972	21,182	1.00%
	<b>Total:</b>	<b>36,053</b>	<b>24,779</b>	<b>42,422</b>	<b>36,414</b>	<b>37,511</b>	<b>-11.58%</b>
90	<b>CAPITAL OUTLAY</b>						
91	8000 Capital Equipment	19,791	2,144	900	2,144	900	0.00%
92	<b>Total:</b>	<b>19,791</b>	<b>2,144</b>	<b>900</b>	<b>2,144</b>	<b>900</b>	<b>0.00%</b>