

VILLAGE OF OCONOMOWOC LAKE

OCONOMOWOC LAKE PLAN COMMISSION MEETING MINUTES

On Monday, March 2, 2020.

Unofficial until approved by the Plan Commission.

Approved as written (X) or with corrections () on 5/4/2020.

A regular meeting of the Plan Commission of the Village of Oconomowoc Lake was held on Monday, March 2, 2020, commencing at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll was taken with the following in attendance:

Mr. Bickler/Chairperson & Village President – present
Mr. Mielke, Mr. Fischer, Mr. Sheahan, Mr. Kohl/Members – present
Mr. Waltersdorf, Mr. Birbaum, Mr. Heinrich/Members – excused
Mr. Helwig/Administrator – present
Mr. Macy/Attorney – present
Ms. Vaughan/Clerk – present

ATTENDANCE

Steve Rislow (N49W28674 Chardon Dr.), Tom Halquist (14600 Hillside Rd.)

Discussion/action regarding approval of minutes from the January 6, 2020 Plan Commission meeting

Motion (Sheahan/Kohl) to approve minutes from the January 6, 2020 Plan Commission meeting, *Carried Unanimously.*

Discussion/action regarding approval of an Extraterritorial Certified Survey Map (CSM) for 3rd Rock Development, PO Box 398, Lannon, Wisconsin. More specifically the property is described as Part of Lot 29 and Lot 30 Map of Point Comfort Okauchee, being a part of the NW ¼ and SW ¼ of Section 36 and Part of the NE ¼ and SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. (Tax Key No. 0569.039 and 0569.038.001)

Motion (Mielke/Sheahan) to recommend approval of an Extraterritorial Certified Survey Map (CSM) for 3rd Rock Development, PO Box 398, Lannon, Wisconsin. More specifically the property is described as Part of Lot 29 and Lot 30 Map of Point Comfort Okauchee, being a part of the NW ¼ and SW ¼ of Section 36 and Part of the NE ¼ and SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. (Tax Key No. 0569.039 and 0569.038.001) to Oconomowoc Lake Village Board subject to approval and recommendations of Town of Oconomowoc Planner and Town Board. *Carried Unanimously.*

Discussion/action regarding approval of an Extraterritorial Certified Survey Map (CSM) for Brandon and Hayley Vrchota, W345N5288 Tearney Road, Okauchee, WI 53069. More specifically the property is described as Being all of Lot 39 and Lot 40 of Tearney Subdivision located in the SE ¼ of the NW ¼ of Sec. 36 T.8N., R.17E., Town of Oconomowoc, Waukesha County, Wisconsin.

Motion (Fischer/Kohl) to recommend approval of an Extraterritorial Certified Survey Map (CSM) for Brandon and Hayley Vrchota, W345N5288 Tearney Road, Okauchee, WI 53069. More specifically the property is described as Being all of Lot 39 and Lot 40 of Tearney Subdivision

located in the SE ¼ of the NW ¼ of Sec. 36 T.8N., R.17E., Town of Oconomowoc, Waukesha County, Wisconsin to Oconomowoc Lake Village Board subject to approval and recommendations of Town of Oconomowoc Planner and Town Board. Carried Unanimously.

Discussion/action regarding an Ordinance to Create Section 17.17(10) Entitled “Occupancy Bond Required” into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections.

Administrator Helwig and Chairperson Bickler gave a background of this agenda item due to new members of the Plan Commission being in attendance. A lengthy discussion was had regarding bond amounts. Staff and Attorney Macy were given direction on revisions that the Plan Commission members would like to see.

Motion (Fischer/Kohl) that upon staff addressing the concerns discussed in the current draft, Plan Commission recommends to Village Board the approval of an Ordinance to Create Section 17.17(10) Entitled “Occupancy Bond Required” into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections with an Occupancy Bond of 5% of total project, with a \$5,000 minimum and a \$75,000 maximum.

Discussion/action regarding Village of Oconomowoc Lake Zoning Code definition of “structure”, specifically pertaining to retaining walls less than two feet above grade.

Lengthy discussion was had between members and staff regarding different circumstances in the Village and retaining walls made of natural versus unnatural materials. Conversation was had about amending the ordinance to include Architectural Control Board review and approval for certain projects where a permit isn't required but still effects neighboring homes. Chairperson Bickler requested this topic be brought back for the next Plan Commission meeting.

ADJOURNMENT

With no further discussion, a motion (Sheahan/Kohl) was made to adjourn the meeting at 8:30 p.m., Carried Unanimously.

Respectfully submitted by:
Katelyn Vaughan, Village Clerk