

VILLAGE OF OCONOMOWOC LAKE

**OCONOMOWOC LAKE PLAN COMMISSION MEETING MINUTES
of Monday, October 1, 2018. Unofficial until approved
by the Plan Commission.
Approved as written (X) or with corrections () on 3/4/2019**

A meeting of the Plan Commission of the Village of Oconomowoc Lake was held on Monday, October 1, 2018, commencing at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll was taken with the following in attendance:

Mr. Birbaum/Chairperson – present
Messrs., Waltersdorf, Kohl, Barquist, Bickler/Members – present
Messrs., Heinrich, Sheehan/Members – absent
Mr. Helwig/Administrator - present
Mr. Macy/Attorney – present
Ms. Schlieve/Secretary – present

ATTENDANCE

Matt Basile (N52W35350 West Lake Drive)

Discussion/action regarding approval of minutes from the August 6, 2018 Plan Commission meeting

Motion (Waltersdorf/Barquist) to approve minutes from the August 6, 2018 Plan Commission meeting, *Carried Unanimously*.

Discussion/action regarding approval of a extraterritorial Certified Survey Map for lot owned by Mathew Basile, N52 W35350 W. Lake Drive, Oconomowoc, Wisconsin, to combine two existing lots into one new parcel of land. Lot 1, Town of Oconomowoc, and part of the SW ¼ and the NW ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin (Tax Key No. OCOT 0569.999.003)

Motion (Waltersdorf/Kohl) to recommend to the Village Board approval of an extraterritorial Certified Survey Map for lot owned by Mathew Basile, N52 W35350 W. Lake Drive, Oconomowoc, Wisconsin, to combine two existing lots into one new parcel of land. Lot 1, Town of Oconomowoc, and part of the SW ¼ and the NW ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin (Tax Key No. OCOT 0569.999.003), *Carried Unanimously*.

Discussion/action regarding An Ordinance to Repeal and Re-create Numerous Sections of the Village of Oconomowoc Lake Zoning Code Related to Conditional Use Regulation

Mr. Macy relayed the steps taken to date, noting that the state law now makes a conditional use a right and not a privilege, which is the reason for updating the existing ordinance regulating conditional uses. Mr. Macy explained the portions of the existing ordinance that had been either eliminated or revised in Chapter 17, relating to the regulation of conditional use permits. The Commissioners noted the following items that should be added to the proposed ordinance.

1. In several portions of the ordinance there is the indication that the Village parking plan must be followed; however, there is no parking plan included in the proposed ordinance. Mr. Macy will make those revisions.
2. It was noted that there is a provision for multi-family use, but nothing is included regarding multi-commercial condos. Mr. Macy will make that addition.

Motion (Bickler/Waltersdorf) to recommend to the Village Board approval of the proposed Ordinance to Repeal and Re-create Numerous Sections of the Village of Oconomowoc Lake Zoning Code Related to Conditional use Regulation, subject to the changes/additions as noted being made, Carried Unanimously.

Discussion/action regarding An Ordinance to Repeal and Re-create Portions of Section 17.32 of the Village of Oconomowoc Lake Zoning Code Concerning Nonconforming Structures and Lots to Comply with Current State Laws.

Motion (Bickler/Kohl) to recommend to the Village Board approval of the proposed Ordinance to Repeal and Re-create Portions of Section 17.32 of the Village of Oconomowoc Lake Zoning Code Concerning Nonconforming Structures and Lots to Comply with Current State Laws, Carried Unanimously.

Discussion/action regarding An Ordinance to Create Regulation of Vacation Rental Establishments in the Village of Oconomowoc Lake

Mr. Macy reviewed the proposed ordinance. Commissioners noted the following additions/changes to the proposed ordinance.

1. Under "Conditions under Which Permitted", item 4, add "or his designee" immediately following "Administrator".
2. Under "Conditions under Which Permitted", item 14, revise the wording of the total number of occupants allowed.
3. On the Vacation Rental Establishment License Application, revise to include the full name (first, middle initial, last) and to include the same for all occupants 18 years of age and over.

Motion (Bickler/Waltersdorf) to recommend to the Village Board approval of the proposed Ordinance to Create Regulation of Vacation Rental Establishments in the Village of Oconomowoc Lake, subject to the changes/additions as noted being made, Carried Unanimously.

ADJOURNMENT

With no further discussion, a motion (Barquist/Bickler) was made to adjourn the meeting at 8:17p.m., Carried Unanimously.

Respectfully submitted by:
Cindy J. Schlieve - Secretary