

VILLAGE OF OCONOMOWOC LAKE

OCONOMOWOC LAKE PLAN COMMISSION MEETING MINUTES

On Monday, August 3, 2020.

Unofficial until approved by the Plan Commission.

Approved as written (X) or with corrections () on 10/5/2020.

A regular meeting of the Plan Commission of the Village of Oconomowoc Lake was held on Monday, August 3, 2020, commencing at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll was taken with the following in attendance:

Mr. Bickler/Chairperson & Village President – present
Mr. Mielke, Mr. Birbaum, Mr. Kohl, Mr. Waltersdorf, Mr. Heinrich, Mr. Fischer/Members – present
Mr. Sheahan/Member – excused
Mr. Helwig/Administrator – present
Mr. Macy/Attorney – present
Ms. Vaughan/Clerk – present

ATTENDANCE

None.

Discussion/action regarding approval of minutes from the special July 20, 2020 Plan Commission meeting

Motion (Birbaum/Mielke) to approve minutes from the special July 20, 2020 Plan Commission meeting, *Carried Unanimously*.

Discussion/action regarding amendment to Village code related to land disturbance including tree cutting and drainage issues.

Discussion was had about elements of the land disturbance ordinance from the Village of Chenequa that would be reasonable to create an ordinance for the Village of Oconomowoc Lake. Administrator Helwig advised the Plan Commission members that the Village of Oconomowoc Lake currently has an ordinance (Ordinance 130) related to land disturbance and construction sites that could be amended versus creating a new ordinance. Plan Commission members reviewed Ordinance 130 and gave instruction to staff and Attorney John Macy on possible amendments to make Ordinance 130's purpose clearer for residents. Plan Commission members had discussion on creating a land disturbance/erosion control permit application process and adding a requirement to have weekly reports from a licensed erosion consultant or engineer was discussed to be paid for by the property owner.

Staff and Attorney John Macy were given direction on amending Ordinance 130 and this draft will be brought back to Plan Commission next month for review.

Discussion/action regarding Ordinance 296 related to enforcing pier maintenance and boat lifts.

Discussion was had on adding language to the current ordinance and ordinance title to include boat lifts or other apparatuses.

Motion (Waltersdorf/Birbaum) that Plan Commission recommend to Village Board amending Ordinance 296 related to enforcing pier maintenance and boat lifts. *Carried Unanimously.*

Discussion/action regarding Chapter 30 permit engineer inspections.

Plan Commission members noted that this agenda item was very similar to the discussion regarding the discussion that was had on land disturbance. Administrator Helwig advised that the DNR is responsible for enforcing Chapter 30 permits, but that the Village can request an inspect done at any time. President Bickler requested this item be tabled for the next Plan Commission meeting.

Discussion/action regarding landscaping permits.

President Bickler requested this item be tabled for the next Plan Commission meeting.

Discussion/action regarding Village of Oconomowoc Lake Zoning Code definition of "structure", specifically pertaining to retaining walls less than two feet above grade.

President Bickler requested this item be tabled for the next Plan Commission meeting.

ADJOURNMENT

With no further discussion, a motion (Waltersdorf/Mielke) was made to adjourn the meeting at 8:26 p.m., *Carried Unanimously.*

Respectfully submitted by:
Katelyn Vaughan, Village Clerk