

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF
MONDAY, March 15, 2010, Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 04/19/2010.**

The regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on March 15, 2010, commencing at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Kneiser/President – absent
Messrs., Bickler, Falstad, Fischer, Owens (arrived at 7:15 p.m.), Shult /Trustees – present
Mr., Birbaum /Trustee – absent
Ms. Schlieve/ Clerk-Treasurer – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Ed Johnson

APPOINTMENT OF CHAIRPERSON

Ms. Schlieve, in the absence of the president, called the meeting to order, and requested nominations for chairperson for the evening's meeting. A motion (Bickler/Shult) to appoint Mr. Fischer as chairperson for the evening's meeting, Carried Unanimously.

CHAIR ANNOUNCES CLOSED SESSION.

Mr. Fischer announced that there would not be a closed session since two members of the Board of Trustees were absent; however, a special meeting of the Board of Trustees will be held on March 22, 2010 in order to discuss newly received information in closed session regarding the property located at 36016 South Beach Road.

MINUTES

Motion (Falstad/Bickler) to approve, as printed, the minutes of the February 15, 2010 Village Board meeting, Carried Unanimously.

PUBLIC COMMENT

There was no public comment.

PRESIDENT

There was nothing to report.

PLAN COMMISSION

There was nothing to report.

ATTORNEY

Discussion regarding the revised letter addressing the 2009 audit of financial statements written by Mr. Macy to Reilly, Penner & Benton, LLP, dated February 16, 2010.

Mr. Macy reported that a revised letter had been sent to Reilly, Penner & Benton, LLP, per the discussion from the February 15, 2010 Board of Trustees meeting.

TREASURER

Approval of Checks

Motion (Bickler/Falstad) to approve check nos. 37442 through 37510 for regular monthly payments, and all electronic transfers, *Carried Unanimously*.

FINANCE

Discussion regarding monthly operating statement for March.

Mr. Fischer reviewed the operating statement for March.

Discussion/action regarding amended transfers to and from designated fund balances and reserve fund balances, and to eliminate selected designated account balances.

Mr. Fischer explained the transfers that should be made. Motion (Bickler/Shult) to authorize the transfers as shown on page 41 (copy attached) of the annual Financial Statements for the year ended December 31, 2009, *Carried Unanimously*.

Discussion/action regarding approval of the Financial Statements for the year ended December 31, 2009.

Mr. Fischer reviewed the Financial Statements including the Management Discussion and Analysis (MD&A). As chair of the finance committee, Mr. Fischer noted that he would like to schedule a committee meeting in May to review the information that is included in the annual report and the MD&A, and determine if there should be changes made in that process. Additionally, he would like to discuss possibilities to reduce the budget in 2011.

Motion (Bickler/Shult) to approve the Financial Statements for the year ended December 31, 2009, *Carried Unanimously*.

Discussion/action regarding the contract for Village-wide tax assessment for 2010.

Mr. Wiemer explained the revised proposed contract with the Schultz Appraisal Agency. Motion (Falstad/Shult) to approve the revised contract with the Schultz Appraisal Agency for the Village-wide tax assessment for 2010, *Carried Unanimously*.

ADMINISTRATOR

Discussion/action regarding acceptance of donations, as noted on Appendix A attached, received from Village residents designated for use toward the fireworks display in July of 2010.

Motion (Shult/Bickler) to accept the donations, as noted on Appendix A attached, received from Village residents designated for use toward the fireworks display in July of 2010, *Carried Unanimously*.

Discussion/action regarding the appointment of Michele Cannariato as the Deputy Clerk-Treasurer for the Village of Oconomowoc Lake.

Mr. Wiemer explained the qualifications of Ms. Cannariato and reasons for selecting her over other candidates who had applied for the position. Motion (Falstad/Owens) to confirm the appointment of Michele Cannariato to the position of Deputy Clerk-Treasurer for the Village of Oconomowoc Lake, *Carried Unanimously*.

Discussion/action regarding setting spring burning dates for the Village.

Motion (Shult/Bickler) to set April 10, 2010 through May 9, 2010 as the spring burning dates for the Village, *Carried*. Messrs. Bickler, Falstad, Owens, and Shult voted in favor of the motion. Mr. Fischer voted against the motion.

Discussion/action regarding the sale of bait at the boat launch.

Mr. Wiemer explained that he had been contacted by Greg and Kathy Nickolaus, owners of Musky Mike's in Okauchee. Musky Mike's offers fishing bait for sale, and Mr. Nickolaus proposed that the Village sell bait at the boat launch on the week ends when an attendant was present. The bait would be sold for eighty cents per container. All unsold containers would be returned to Musky Mike's for credit. Motion (Shult/Bickler) to authorize the Village Administrator to investigate the sale of bait and other possible items that could be sold at the Village's boat launch site, Carried Unanimously.

POLICE CHIEF

Mr. Wiemer advised that the new squad has been delivered and is awaiting set-up of police equipment.

FIRE COMMISSIONER

Mr. Wiemer advised that there is a meeting of the fire commission on Wednesday, March 17, 2010. The new fire station is progressing very well; occupancy is expected in April. A meeting has been scheduled with the City of Oconomowoc to discuss the merger formula.

BOARD OF ZONING APPEALS

There was no meeting and nothing to report.

ARCHITECTURAL CONTROL BOARD

There was no meeting and nothing to report.

CLERK

Discussion/action regarding approval of the March 2010 quarterly newsletter.

Ms. Schlieve presented the proposed newsletter. Trustees requested the following changes: a revision to the "Fireworks Donations" article; the addition of a thank you to Paul Fischer for his diligent work and many hours of his time on the Management Discussion & Analysis of the Financial statements for the year ended December 31, 2009, and also to Village resident Ed Johnson for his time in reviewing the monthly bank statements prior to final reconciliation.

Motion (Falstad/Bickler) to approve the March 2010 quarterly newsletter, with the above noted revisions, Carried Unanimously.

COMMUNICATIONS

Letter from Waukesha County Department of Public Works (DPW) regarding four way stop traffic control request at CTH P (Sawyer Road) and Pabst Road intersection, dated March 9, 2010.

Mr. Wiemer noted that a letter had been received from the Waukesha County DPW that reported that the County was investigating the matter. A decision by the County may be made in the next month or two.

ADJOURNMENT

Motion (Shult/Owens) to adjourn at approximately 8:10 p.m., Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Richard J. Kneiser, President