

# VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING MINUTES OF MONDAY,  
March 16, 2009, Unofficial until approved by the Village Board.  
Approved as written ( ) or with corrections ( ) on \_\_\_\_\_.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on March 16, 2009, commencing at 7:00 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken following the Pledge of Allegiance with the following in attendance:

Mr. Kneiser/President – present  
Messrs., Owens, Schinzer, and Shult/Trustees – present  
Messrs., Bickler, Birbaum, and Fischer/Trustees – absent  
Ms. Schlieve/ Clerk-Treasurer – present  
Mr. Wiemer/Police Chief-Administrator – present  
Mr. John Macy/Attorney –present

## ATTENDANCE

There was no one in attendance other than those noted above.

## MINUTES

Motion (Shult/Owens) to approve, as printed, the minutes of the February 16, 2009 Village Board meeting and public hearing, Carried Unanimously.

## PUBLIC COMMENT

As there was no one from the public in attendance, the meeting was not opened to public commented.

## PRESIDENT

There was no report.

## PLAN COMMISSION

There was no report, as the Plan Commission did not meet in March.

## ATTORNEY

There was no report.

## TREASURER

### Checks

Motion (Owens/Shult) to approve check nos. 36011 through 36080, for regular monthly payments, and all electronic transfers, Carried Unanimously.

## FINANCE

### Discussion regarding monthly operating statement for March.

The monthly operating statement was discussed.

### Update on the 2008 audit.

Mr. Wiemer reported that the audit report should be ready for approval at the April meeting.

## **ADMINISTRATOR**

### **Discussion/action regarding the preliminary draft of "A Lake Management Plan for Oconomowoc Lake" prepared by SEWRPC.**

Mr. Macy noted that the review of the document by Mr. Kneiser and Mr. Wiemer was very thorough, and no additional comments were needed from him. Mr. Wiemer advised that the next step for him is to schedule a meeting with SEWRPC to discuss the comments regarding the draft. No action was taken.

## **TOWN OF SUMMIT INCORPORATION**

### **Discussion/action regarding modifications to the proposed boundary agreement.**

Mr. Wiemer advised the trustees that there was a change in the wording in section 8.6(E). Per recommendation of Village special counsel Mr. St. John, with the agreement of Town of Summit attorney Mr. Riffle, section 8.6(E) shall include the changes as noted in italics and underlined as follows: "Two parcels are subject to this Boundary Plan Land Use Map. Development of these two parcels in the Town of Summit shall be done in strict conformity with the 2001 Town of Summit Land Use Plan unless by express agreement of the Village, *which agreement shall not be unreasonably withheld. The parties acknowledge that it is reasonable for the Village to base its decision on what it deems is necessary to protect its reasonable and legitimate land use concerns.*" Motion (Schinzer/Owens) to approve the modifications to the proposed boundary agreement, *Carried Unanimously.*

### **Discussion/action regarding the "Resolution Authorizing Submission of Cooperative Boundary Agreement to Department of Administration.**

Mr. Wiemer explained that the Town of Summit has requested the Village approve a resolution authorizing submission of the cooperative boundary agreement to the Department of Administration. Motion (Owens/Shult) to approve the Resolution Authorizing Submission of Cooperative Boundary Agreement to the Department of Administration, with amendment of the language as noted above, *Carried Unanimously.*

### **Discussion/action regarding fire tower grant.**

Mr. Wiemer explained that the City of Oconomowoc is applying for a grant to construct a fire tower. The grant will include 12 fire departments. The Oconomowoc Fire Department is looking for one acre of land to house the tower and building. They have inquired if land would be available in the Village woodlot to locate this structure. The Village woodlot is just one of the possible locations for the fire tower. Mr. Wiemer noted that if the Village woodlot is chosen for the fire tower site, he would request that the roadway into the woodlot be reconstructed and asphalt paved, and that the new roadway become part of the grant application. This matter will be deferred to the April Village Board meeting so that the complete Board of Trustees has the opportunity to consider the matter. No action taken.

### **Discussion/action regarding change of provider for short term disability insurance.**

Mr. Wiemer explained that the current provider of short term disability insurance for the police department is now in receivership. Our consultant, R & R Insurance, the company that oversees most of the insurances for the Village, has obtained a quote from another company to provide our police officers with short term disability insurance. The new provider is Reliance Standard, which will offer a 3-year rate guarantee and provide benefits to the officers per the union contract. The trustees questioned whether other providers had been contacted to request rate quotes. Mr. Wiemer advised that R & R Insurance had contacted many companies to request a rate quote, and Reliance Standard was the only company that responded with acceptable rates and terms. Motion (Owens/Schinzer) to accept Reliance Standard as the provider of short term disability insurance for the police department officers, *Carried.* The vote was Messrs. Kneiser, Owens, Schinzer-yes; Mr. Shult-no.

### **Discussion/action regarding electronic transfer of health insurance payments.**

Mr. Wiemer explained that the Department of Employee Trust Funds has requested that municipalities begin making their health insurance payments via electronic transfer instead of via check. Motion

(Owens/Shult) to approve the payment of health insurance payments via electronic transfer, Carried Unanimously.

**Discussion/action regarding the minimum acceptable bid for the sale of the 2005 former police vehicle (Chevy Tahoe).**

Mr. Wiemer explained that a minimum bid of \$6,000 had been recommended by Mr. Fischer. Motion (Shult/Owens) to set the minimum acceptable bid for the sale of the 2005 Chevy Tahoe at \$6,000, Carried Unanimously.

**Discussion/action regarding the purchase or lease of a new copier.**

Mr. Wiemer explained that our current copier is about ten years old and will soon be too old to be covered by a maintenance contract. A quote for a new machine from Konica Minolta was discussed. Trustees requested additional quotes be obtained. No action taken. The matter will be brought to a future meeting when additional quotes have been obtained.

**Update regarding the comprehensive planning grant.**

Mr. Wiemer explained that all expenses incurred in the Smart Growth process have been submitted to Waukesha County. The Village has received \$12,000, which is all of the grant money available to us, and this covered approximately 60 percent of the Village's total cost.

**Update regarding the Binkowski zoning request in the City of Delafield.**

Mr. Wiemer noted that the City of Delafield Common Council had met regarding the Binkowski zoning request. The request was previously denied by the Delafield Plan Commission. The Delafield Common Council upheld that denial, and recommended further exploration into the possibility of the Village of Oconomowoc Lake approving an access road from Sawyer Road (Hwy. P) into the Binkowski's proposed development. Previously, the Village has clearly stated that no access will be approved. No action was taken.

**Update regarding Valentine Road bridge repair.**

Mr. Wiemer explained that the Valentine Road bridge project is one of six in southeast Wisconsin eligible for stimulus funds. Because of the Federal stimulus package, 100 percent of the bridge project costs will be provided to the Village (80% by Federal/20% by State). The project will begin in April or May, with the goal of completion by August 1, 2009.

**POLICE CHIEF**

There was no report.

**FIRE COMMISSIONER**

**Discussion/action regarding the appointment of one Village resident as a temporary fire commissioner or hearing examiner.**

Mr. Wiemer advised that the current Summit Fire District Board of Commissioners is dealing with a personnel matter. Since the current commissioners have been closely involved in the matter, it is Mr. Wiemer's opinion, and Mr. Macy's recommendation, that the Board appoint one Village resident as a hearing examiner to deal with the matter. The appointment of a hearing examiner is permitted under Wisconsin State Law. The Town of Summit must also agree to any appointment of a hearing examiner. Mr. Tom Lyons, of the Village of Oconomowoc Lake, has agreed to accept the appointment, if approved. Motion (Owens/Shult) to appoint Mr. Tom Lyons as hearing examiner for the Summit Fire District, subject to approval by the Town of Summit, Carried Unanimously.

**BOARD OF ZONING APPEALS**

The board did not meet.

**ARCHITECTURAL CONTROL BOARD (ACB)**

The ACB did not meet.

**CLERK**

**Discussion/action regarding approval of the March 2009 quarterly newsletter.**

Motion (Shult/Owens) to approve the March 2009 quarterly newsletter, Carried Unanimously.

**Discussion/action regarding setting spring burning dates for the Village. (Burning dates last year were from 04/12/08 to 05/11/08.)**

Motion (Shult/Schinzer) to set the spring burning dates from April 11, 2009 through May 10, 2009, Carried Unanimously.

**COMMUNICATIONS**

Ms. Schlieve reported that the trustees' packets had included a revised page 29, regarding Oconomowoc Lake Inflow, from Mr. Robert Biebel's SEWRPC Water Supply Planning Program Update, which was presented in February.

With no further discussion being heard, motion (Owens/Schinzer) to adjourn was made at approximately 7:57 p.m., and Carried Unanimously.

Respectfully submitted by:

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Cindy J. Schlieve, Clerk-Treasurer

Approved and Ordered Posted by:

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Richard J. Kneiser, President