

VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, March 16, 2020,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 04/20/2020.

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on March 16, 2020 at 7:00pm, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present
Mr. Zimmermann, Waltersdorf, Fischer/Trustees – present
Mr. Fellows, Birbaum, Shult/Trustees – excused
Mr. Helwig/Police Chief-Administrator - present
Mr. Macy/Attorney – present
Ms. Vaughan/Clerk – present

ATTENDANCE

Rob Davy (Lake Country Engineering), Jeff Batchelor (Payne & Dolan)

MINUTES

Motion to approve February 17, 2020 meeting minutes.

Motion (Fischer/Zimmermann) to approve January 20, 2020 Village Board meeting minutes.
Carried Unanimously.

PUBLIC COMMENT

Motion (Zimmermann/Waltersdorf) to Open Meeting to Public Comment on Agenda items, *Carried Unanimously.*

No comment.

Motion (Waltersdorf/Zimmermann) to Close Meeting to Public Comment on Agenda items, *Carried Unanimously.*

VILLAGE PRESIDENT

Discussion/action regarding road paving bids.

Administrator Helwig went over the document created by Lake Country Engineering to compare the bids and job descriptions. The base bid was described as item 1. The portion of the bids in the City of Oconomowoc on West Beach Road, was described as Alternate 2. After lengthy discussion it was decided that the entire project should be completed, and that Payne & Dolan was the lowest bid.

Motion (Fischer/Waltersdorf) to approve Payne & Dolan to do the paving of West Beach Road and patching of Hewitts Point Road. The Village Board accept the base bid and all three alternates

subject to the City of Oconomowoc approving alternate two. In the case that the City of Oconomowoc does not approve, the Village of Oconomowoc Lake authorizes the base bid and the first and third alternate. Carried Unanimously.

VILLAGE TRUSTEES

PLAN COMMISSION

March 2, 2020 meeting

Brief discussion.

Discussion/action regarding approval of an Extraterritorial Certified Survey Map (CSM) for 3rd Rock Development, PO Box 398, Lannon, Wisconsin. More specifically the property is described as Part of Lot 29 and Lot 30 Map of Point Comfort Okauchee, being a part of the NW ¼ and SW ¼ of Section 36 and Part of the NE ¼ and SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. (Tax Key No. 0569.039 and 0569.038.001)

Discussion was had on the use and what the Village was actually approving and our rights in regards to extraterritorial rights.

Motion (Waltersdorf/Zimmermann) to approve an Extraterritorial Certified Survey Map (CSM) for 3rd Rock Development, PO Box 398, Lannon, Wisconsin. More specifically the property is described as Part of Lot 29 and Lot 30 Map of Point Comfort Okauchee, being a part of the NW ¼ and SW ¼ of Section 36 and Part of the NE ¼ and SE ¼ of Section 35, T8N, R17E, Town of Oconomowoc, Waukesha County, Wisconsin. (Tax Key No. 0569.039 and 0569.038.001) to Oconomowoc Lake Village Board subject to approval and recommendations of Town of Oconomowoc Planner and Town Board. 3-0 with an abstention by Trustee Fischer. Motion Carried.

Discussion/action regarding approval of an Extraterritorial Certified Survey Map (CSM) for Brandon and Hayley Vrchota, W345N5288 Tearney Road, Okauchee, WI 53069. More specifically the property is described as Being all of Lot 39 and Lot 40 of Tearney Subdivision located in the SE ¼ of the NW ¼ of Sec. 36 T.8N., R.17E., Town of Oconomowoc, Waukesha County, Wisconsin.

Motion (Waltersdorf/Zimmermann) to approve an Extraterritorial Certified Survey Map (CSM) for Brandon and Hayley Vrchota, W345N5288 Tearney Road, Okauchee, WI 53069. More specifically the property is described as Being all of Lot 39 and Lot 40 of Tearney Subdivision located in the SE ¼ of the NW ¼ of Sec. 36 T.8N., R.17E., Town of Oconomowoc, Waukesha County, Wisconsin to Oconomowoc Lake Village Board subject to approval and recommendations of Town of Oconomowoc Planner and Town Board. Carried Unanimously.

Discussion/action regarding an Ordinance to Create Section 17.17(10) Entitled "Occupancy Bond Required" into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections.

Administrator Helwig and President Bickler gave a background of this agenda item. Discussion on possible landscaping permits for existing homes rather than just new construction, type of materials used, types of projects where a permit would be necessary. Village Board requested that this item be sent back to Plan Commission to potentially create a landscaping permit section of Zoning Code. Staff was directed to notice for a public hearing.

Motion (Fischer/Waltersdorf) petition to amend Village of Oconomowoc Lake Zoning Code to Create Section 17.17(10) Entitled "Occupancy Bond Required" into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections with an Occupancy Bond of 5% of total project, with a \$1,000 minimum and a \$100,000 maximum. Carried Unanimously.

HISTORY COMMITTEE

February 20, 2020 meeting

Mr. Macy spoke about and commended the History Committee for their work on the display in the Village Hall.

ATTORNEY

No agenda items. Attorney Macy did give the Trustees a COVID-19 legal update in regards to meetings.

TREASURER

Discussion/action regarding approval of checks 46588 to 46670 and electronic payments.

Trustee Fischer questioned the reasoning behind the voided checks.

Motion (Waltersdorf/Zimmermann) to approve checks 46588 to 46670 and all electronic payments. Carried Unanimously.

FINANCE COMMITTEE

Discussion regarding the monthly operating statement for February.

Brief discussion on building permit fees and slight overage on the Clerk budget due to Spring Primary.

Update from Trustee Fischer regarding update on 2019 year-end financial audit.

Trustee Fischer did a brief comparison between 2018 and 2019. Noting the differences between actual year-end figures and the real numbers Trustee Fischer stated he would be building a different model for the coming years' budgets in an attempt to provide a more accurate picture.

ADMINISTRATOR

Discussion/action regarding approval of proposed 2020 spring burning dates of April 4 through May 10 (2019 dates were April 6 through May 12).

Discussion was had on the current burning ordinance. President Bickler asked that this be on next Village Board meeting's agenda.

Motion (Bickler/Zimmermann) to approve burning dates of April 4 through May 10. *Carried 2-1. Fischer opposed and Waltersdorf abstained, President passed.*

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2020.

President Bickler advised that the Lake Club assured that they would be advertising if the barge was moved and would be donating to the 2021 fireworks display.

Motion (Waltersdorf/Zimmermann) to approve acceptance of donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2020. Carried Unanimously.

Discussion/action regarding Village Boat Launch improvements.

Trustee Fischer expressed his concerns about the current kayak portage from Okauchee to Oconomowoc Lake. Administrator Helwig was directed to contact the Town of Oconomowoc to work together to improve the portage. President Bickler was concerned that the DNR may impose additional parking spots at the launch if the Village were to create a portage on the west side of the waterway.

Motion (Waltersdorf/Zimmermann) to approve Village Boat Launch improvement with the cost not exceeding \$2,500. Carried Unanimously.

POLICE CHIEF

Discussion/action regarding the sale of the 2014 Chevrolet Tahoe squad.

Chief Helwig advised that his research showed that the squad was potentially worth \$11,000 to \$14,000. Discussion was had on the vehicle and pricing of the bids.

Motion (Fischer/Waltersdorf) to approve the sale of the 2014 Chevrolet Tahoe squad by blind bid. The minimum bid accepted would be \$8,000, with a "Buy It Now" price of \$11,000. Carried Unanimously.

BOARD OF ZONING APPEALS

No Agenda Items

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding the February ACB meeting.

Brief discussion on this topic.

CLERK

Discussion/action regarding the approval of the March quarterly newsletter.

Brief discussion on the Board of Review dates being unknown. Clerk was advised to still include the information but to use "To be determined" rather than exact dates.

Motion (Zimmermann/Waltersdorf) approved of March quarterly newsletter subject to the suggested corrections being made. Carried Unanimously.

COMMUNICATIONS

Village of Summit Public Hearing Notice.


Brief discussion on this agenda item.

ADJOURNMENT


Prior to adjournment, Trustee Waltersdorf questioned the building inspector fees versus his responsibilities and suggested the Village look into the process. President Bickler and Administrator Helwig advised that there are ongoing discussions about this issue with potential charges in the near future..

Motion (Bickler/Zimmermann) to Adjourn. Carried Unanimously at 8:25 pm.

Respectfully submitted by:


Katelyn A. Vaughan, Clerk

Approved and ordered posted by:


Michael Bickler Sr., President