

VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, March 17, 2014,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 04/21/2014.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on March 17, 2014, commencing at 7:17 PM, immediately following a special meeting of the Plan Commission, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – absent
Messrs., Bickler, Fellows, Fischer, Shult, Waltersdorf/Trustees – present
Mr. Owens/Trustee – absent
Ms. Schlieve/Clerk-Treasurer - present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Tom Bernklau, Ed Johnson

APPOINTMENT OF CHAIRPERSON IN THE ABSENCE OF THE VILLAGE PRESIDENT

Ms. Schlieve opened the meeting and requested suggestions for nomination to act as Chairperson for the meeting. Motion (Owens/Bickler) to nominate Mr. Fischer as chairperson for the meeting, Carried Unanimously. Mr. Fischer accepted the role of chairperson.

MINUTES

Motion (Fellows/Owens) to approve the minutes of the February 17, 2014 Public Hearing and Village Board meeting, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Owens) to open the meeting to public comment on agenda items, Carried Unanimously.

There were no comments from those present.

Motion (Bickler/Owens) to close the meeting to public comment, Carried Unanimously.

PRESIDENT

There was no report.

PLAN COMMISSION

Discussion/action regarding the extraterritorial approval of a Certified Survey Map for property located on Kosanke Road in the Town of Oconomowoc, owned by Peter Van Opens

Mr. Fischer stated that the matter had been reviewed by the Plan Commission and recommended for approval by the Board of Trustees.

Motion (Bickler/Fellows) to approve the Certified Survey Map for property located on Kosanke Road in the Town of Oconomowoc, owned by Peter Van Opens, subject to recommended revisions made by the Town of Oconomowoc and Waukesha County Parks and Land Use, Carried Unanimously.

ATTORNEY

Discussion/action regarding jurisdictional transfer to the Village of Oconomowoc Lake from the Town of Oconomowoc of Wisconsin Avenue from Gifford Road up to Pick N Save, and the four (4) lanes from McDonald's east to the first set of stop lights

Mr. Macy stated that this matter had been brought back to the Board of Trustees because there was no action taken by the Trustees when the matter was presented at the November 2013 meeting. There was however the consensus that the Village would accept the transfer of the road and therefore handle the maintenance and plowing of the road. Concern was expressed, both in November and at this meeting, regarding the maintenance of the bridge that is also a part of the road. The question was asked whether or not the Village is responsible for any repairs to the bridge in the future if the Village accepts the jurisdictional transfer. Discussion followed. Mr. Fischer suggested that we contact Wisconsin Department of Transportation (DOT) and ask whether the Village can take jurisdictional transfer of the road, but not the bridge so that DOT would then be responsible for any repairs to the bridge in the future. Mr. Wiemer noted that the Town of Oconomowoc had been advised after the matter was discussed in November of 2013 that the Village would take jurisdictional maintenance of the road.

Motion (Bickler/Owens) to continue to plow and make necessary repairs to the section of Wisconsin Avenue that the Village has been asked to take jurisdictional transfer, while the Village Attorney contacts the DOT regarding the concerns expressed at this meeting to include bridge repair responsibility and jurisdictional transfer documentation and report back at the next meeting, Carried Unanimously.

Discussion/action regarding 2013 Wisconsin Act 80 Shoreland Zoning in Incorporated Areas, per correspondence from Mr. Macy dated February 28, 2014

Mr. Macy did a brief overview of Wisconsin Act 80 relating to shoreland zoning in incorporated areas. The new law affects the zoning in the Village for the LaLumiere subdivision. The subdivision is zoned R-4 and will need to be revised including two maps; one would show the new rules and one would show the old rules. No action needed at this time.

Update to Ordinance No. 274 regarding the definition of structure within the Village Zoning Code

Mr. Macy advised that a typographical error had been found in Ordinance No. 274. Two lines that were not supposed to be included in the ordinance had been left in it. The error has been corrected and the new version will be signed and posted. No action is needed.

TREASURER

Checks

Motion (Bickler/Waltersdorf) to approve check numbers 40920 through 40989, for regular monthly payments, and all electronic payments, Carried Unanimously.

FINANCE

Discussion regarding monthly operating statement for March

Mr. Fischer reviewed the monthly operating statement.

Discussion/action regarding approval of the 2013 year-end financial audit

Mr. Fischer reviewed the Management Discussion & Analysis that he prepared to be included in the year-end financial audit book. He specifically noted the following items.

- Page 9 reflects that cash is higher due to the receipt of funds from the dissolution of the Summit Fire District
- Page 7 details what the Village owns and what it owes
- Page 13 ignores transfers
- Page 12 shows changes in wealth; depreciation has to be considered an expense
- Page 14 compares net position and decrease in general operating fund

Motion (Waltersdorf/Fellows) to accept the 2013 year-end financial audit, Carried Unanimously.

The Trustees expressed their thanks to Mr. Fischer for his preparation of the Management Discussion & Analysis. A lot of time and work is put into creating the report and it is greatly appreciated.

ADMINISTRATOR

Discussion/action regarding proposed 2014 spring burning dates of April 12 through May 19 (2013 dates were April 1 through May 5)

Motion (Owens/Bickler) to approve the proposed 2014 spring burning dates of April 12 through May 19, Carried. Messrs. Shult, Fellows, Bickler, Bickler, Waltersdorf voted in favor of the motion; Mr. Fischer voted against the motion.

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2014

Motion (Owens/Bickler) to accept the donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2014, Carried Unanimously.

Update regarding bidding package for a Village-owned lot in the LaLumiere Subdivision

Mr. Wiemer reviewed the bidding package prepared for a Village-owned lot in the LaLumiere subdivision. He noted that the property will be restricted so that the house must be built 50 feet back from the road right-of-way. The soil report is not yet available. It was suggested that Mr. Wiemer could be instructed to advertise the property for sale once all the information has been received. Discussion followed regarding the clean up of the property which has been used by neighboring properties for dumping debris and junk. It was noted that anyone selling a property would clean up and remove junk before putting it on the market for sale, and that the Village should do that with this property.

Motion (Owens/Fellows) to proceed with the bidding package once the property has been cleaned up and the junk removed, Carried. Mr. Bickler abstained from the vote.

POLICE CHIEF

Update on computers for squads

Mr. Wiemer reported that the State is requiring the laptops used by the police departments to have windows 7 at a minimum in order to keep data protected. New laptops will have to be purchased to meet that requirement. The worst case scenario would be a \$12,000 expense. Mr. Wiemer advised that he is looking for less expensive options and will come back to a future Village Board meeting with that information.

BOARD OF ZONING APPEALS

There was no meeting.

ARCHITECTURAL CONTROL BOARD (ACB)

There was no meeting in February. Mr. Wiemer reported that there will be three matters heard at the March meeting.

CLERK

Discussion/action regarding approval of an Operator's License Application for Matthew Scott Waters

Ms. Schlieve requested approval for an operator's license for Matthew Scott Waters who will be working at Pick N Save.

Motion (Bickler/Fellows) to approve the operator's license for Matthew Scott Waters, Carried Unanimously.

Discussion/action regarding approval of the March quarterly newsletter

Ms Schlieve requested approval of the March quarterly newsletter. Mr. Bickler advised that he is unable to attend the Board of Review as scheduled for June 17, 2014. Ms. Schlieve will reschedule the Board of Review and advise all members of the Board of Review. The newsletter will be revised with those dates.

Motion (Bickler/Waltersdorf) to approve the March quarterly newsletter with the revision to the Board of Review date, Carried Unanimously.

COMMUNICATIONS

- Monthly Update from Waukesha County Executive Daniel P. Vrakas
- Press Release from the Waukesha County Department of Parks and Land Use regarding "Free Workshops Teach Eco-friendly Methods"
- Thank you from the family of Joan Breest
- Letter form Steve Koehler to the Oconomowoc Lake Club (cc: the Village) regarding the Lake Club's proposed amendment to Section 7.02 of the Club Bylaws and the amendment to the Conditional Use Permit

FUELING OF BOATS

Mr. Fischer asked if anyone could recall why the Village had previously vetoed having a barge on the lake to refuel boats. He suggested it would be benefit to have such a service. This matter will be placed on the next agenda for discussion.

ADJOURNMENT

With no further discussion being heard, a motion (Bickler/Owens) to adjourn was made at approximately 8:43 p.m., and Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Joseph L. Birbaum, President