

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING**  
**MINUTES OF MONDAY, April 15, 2024**  
**Unofficial until approved by the Village Board.**  
**Approved as written (X) or with corrections ( ) on 5/20/24.**

A meeting of the Village Board of the Village of Oconomowoc Lake was held on Monday, April 15, 2024 at 7:01 p.m. following a special meeting of the Plan Commission commencing at 6:45 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll call was taken with the following in attendance:

Present: President Bickler and Trustees: Waltersdorf, Taylor, Fellows and Fischer

Excused: Trustees Zimmermann & Sheahan

Also present: Administrator/Police Chief Janicsek, Attorney Macy and Village Clerk, Teri Sayles

## **ATTENDANCE**

Rob Davy (LC Engineering); Ross Read (4051 Petit Rd)

## **MINUTES**

### **Discussion/action regarding approval of minutes from the March 18, 2024 Village Board meeting**

Motion (Fellows/Taylor) to approve the minutes from the March 18, 2024 Village Board meeting. Carried Unanimously.

## **PUBLIC COMMENT**

Motion (Fellows/Taylor) to Open Meeting to Public Comment on Agenda items at 7:02 p.m. Carried Unanimously.

Ross Read (4051 Petit Rd) would like the board to consider allowing prescribed burns for maintenance of prairies.

Motion (Waltersdorf/Taylor) to Close Meeting to Public Comment on Agenda items at 7:09 p.m. Carried Unanimously.

\*\*\*Some agenda items were taken out of Agenda order to accommodate those in attendance.

## **ADMINISTRATOR**

### **Discussion/action regarding a possible burning policy in the Village.**

There is interest from residents to perform prescribed burns by professionals on their prairies and also interest to burn invasives vegetation similar to what the village did in Lalumiere. The current ordinance does not allow for either. Can the Village administrator give permission on a case-by-case basis and also issue a waiver similar to that used for snow plowing holding the village harmless?

Motion (Taylor/Fellows) to allow the Village Administrator temporary authority to issue a permit for a prescribed prairie burn by a qualified third party and to direct village staff to write an exception to the current ordinance to

allow for burning on a discretionary basis related to maintenance of prairies and the destruction of invasive vegetation. Carried Unanimously.

**PLAN COMMISSION**

**Discussion/action regarding a Certified Survey Map (CSM) for the Natalie Reynolds Family Trust, located at 4325 West Beach Road, Oconomowoc, WI 53066, Tax Key OCLV0587959 and Tax Key OCLV0587959002.**

Mr. Wiemer stated the current owner is combining 4325 W Beach Road with the vacant lot to the north. The vacant flag lot to the south of this property remains as is but the driveway easement is removed and the property owners have a driveway agreement in place. The Plan Commission has reviewed the CSM and recommends Village Board approval.

Motion (Waltersdorf/Fellows) to approve a Certified Survey Map (CSM) for the Natalie Reynolds Family Trust, located at 4325 West Beach Road, Oconomowoc, WI 53066, Tax Key OCLV0587959 and Tax Key OCLV0587959002. Carried Unanimously.

**ADMINISTRATOR**

**Discussion/action regarding road bids for Hewitts Point Road and the woodlot driveway**

The woodlot project is expected to exceed \$25,000 and will need to go out for formal bids. Rob Davy, Village Engineer can complete the specs and bid and manage the project for \$6,000. Mr. Davy requested more time for the Hewitt's Point Rd project because it is more involved and estimates the cost to be \$24,000.

Motion (Fischer/Waltersdorf) to direct Mr. Davy to spec the woodlot project and complete a bid package for \$6,000 engineering services charge. Carried Unanimously.

Motion (Waltersdorf/Taylor) to direct Mr. Davy to complete a full design and bid package this fall for the Hewitt's Point Road project for \$24,000; to be bid out in January 2025. Carried Unanimously.

**VILLAGE PRESIDENT**

**Discussion/action regarding appointments to Boards, Committees and Commissions as outlined on Nominations Exhibit A.**

President Bickler would like the board to consider a future change for committees with a 1-year term to a 2-year term.

Motion (Fellows/Taylor) to approve appointments to Boards, Committees and Commissions as outlined on Nominations Exhibit A. Carried Unanimously.

**Discussion/action on a potential traffic study for Pabst Road.**

Chief Janicsek reached out to a contractor for a bid but did not receive it in time for this meeting. The company will review current traffic as well as the master plan of the proposed developments to determine their analysis of the impact. Trustee Fischer expressed the village's desire to push traffic onto Oconomowoc Parkway instead of Pabst Road.

Motion (Fischer/Waltersdorf) to authorize the Village Administrator to contract with TADI to complete the traffic study for an amount not to exceed \$17,500. Carried Unanimously.

**Discussion/action regarding Village of Oconomowoc Lake sewer availability in the B1 and I (Industrial) Zoning Districts.**

The 2008 agreement with the City of Oconomowoc allows 74.5 residential equivalent. (REQ) and the current usage is 69.7. Additional REQ's may be need for Fiberesin and there are not enough REQ's for the condo lot next to Metro Market. A proposed carwash for the condo lot would require 60 REQ's.

Motion (Fischer/Waltersdorf) to direct the Village Administrator and Zoning Administrator to contact the property owners in the B1 and I (Industrial) Zoning District for a request for sewer REQ's and Village Staff to then contact the City of Oconomowoc with the requests. *Carried Unanimously.*

**VILLAGE TRUSTEES**

Trustee Taylor asked for details regarding the May 11 auction of lots in Lalumiere. Trustee Fischer will speak with the auctioneer for details and the clerk will confirm availability of Village Board members to attend a Special Village Board meeting immediately following the auction.

**POLICE CHIEF**

**Police Department Monthly Report for March 2024.**

Chief Janicsek stated there were 5424 patrol miles with 269 calls and 45 citations in February. Minor damage occurred in a squad/deer accident.

**ZONING ADMINISTRATOR**

No agenda items.

**HISTORY BOARD**

No agenda items.

**ATTORNEY**

No agenda items.

**TREASURER**

**Discussion/action regarding approval of checks 49949 through 50012 and all electronic payments.**

Motion (Waltersdorf/Fellows) to approve check 49949 through 50012 and all electronic payments. *Carried Unanimously.*

**FINANCE COMMITTEE**

**Discussion regarding the monthly operating statement for April 2024.**

Trustee Fischer stated the village continues to earn interest on investments that exceed projections. There is an adjustment coming for Truck Maintenance due to December 2023 repairs that were paid for in January 2024.

**FIRE DEPARTMENT**

No agenda items.

**BOARD OF ZONING APPEALS**

No agenda items.

**ARCHITECTURAL CONTROL BOARD (ACB)**

Minutes from the March 27, 2024 meeting were in the packet.

**CLERK**

**Election Day update**

The Village had 28% voter turnout; countywide turnout was 57%. Poll workers did a great job. New 2025 district maps have been approved and impact on the village is a change to the 97<sup>th</sup> Assembly District from the 99<sup>th</sup>.

**COMMUNICATIONS**

The following communications were included in the meeting packet:

- a. 2024 Recycling Dividend Payment from Waukesha County
- b. WI DNR 2023 Water Safety Patrol Reimbursement


**ADJOURNMENT**

With no further discussion being heard, a motion (Fellows/Fischer) to adjourn was made at 8:24 p.m., Carried Unanimously.

Respectfully submitted by:

  
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Theresa J Sayles, Clerk

Approved and ordered posted by:

  
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Michael J Bickler Sr, President