

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING  
MINUTES OF MONDAY, APRIL 16, 2018,  
Unofficial until approved by the Village Board.  
Approved as written (X) or with corrections ( ) on 05/21/2018.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on April 16, 2018 at 7:00pm, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present  
Messrs. Fischer, Waltersdorf, Bickler, Fellows/Trustees – present  
Mr. Owens/Trustee – Arrived 7:05pm  
Messrs. Shult/Trustee – absent  
Mr. Helwig/Incoming Police Chief-Administrator - present  
Mr. Wiemer/Police Chief-Administrator – present  
Mr. Macy/Attorney – present  
Ms. Moore/ Clerk-Treasurer – present

## **ATTENDANCE**

Kelly and Chris Gresser (N48 W34084 Jaeckles Drive, Nashotah); Dave Zimmermann (35831 Hewitts Point Road), Ed Johnson (35934 North Beach Road)

## **MINUTES**

### **Motion to approve previous meeting minutes.**

Motion (Fellows/Bickler) to approve March 19, 2018 Village Board meeting minutes, *Carried Unanimously.*

## **PUBLIC COMMENT**

Motion (Bickler/Fellows) to Open Meeting to Public Comment on Agenda items, *Carried Unanimously.*

No public comments.

Motion (Bickler/Fellows) to Close meeting to Public Comment on Agenda items, *Carried Unanimously.*

## **VILLAGE PRESIDENT**

### **Discussion/Action regarding Boards and Commissions appointments per Exhibit A**

There was a typographical error on Exhibit A. Mr. Bickler, as alternate signer on village checks, should expire the third Monday in April 2019.

Motion (Bickler/Fellows) to approve Boards and Commissions appointments per Exhibit A as corrected, *Carried Unanimously.*

April 16, 2018

**Discussion/Action regarding correspondence from resident of Southwood subdivision.**

After discussion by the Village Board it was decided that the request to annex Southwood subdivision into the Village of Oconomowoc Lake is not appropriate at this time. No action required.

**PLAN COMMISSION**

No April meeting

**ATTORNEY**

**TREASURER**

**Discussion/action regarding approval of checks**

Motion (Fellows/Owens) to approve check numbers 45009 through 45075 and all electronic payments from the general fund, *Carried Unanimously.*

**FINANCE COMMITTEE**

**Discussion/action regarding the monthly operating statement for April**

Building permit fees are higher than normal and the Village received the insurance settlement for the truck fire. The Board accepted the monthly operating statement.

**Discussion/action regarding the 2017 year-end financial audit**

Mr. Fischer explained the 2017 year-end financial audit to the Board members. Mr. Fischer also noted that page 15 of the audit report has a typographical error and the auditors will be sending a replacement page.

Motion (Waltersdorf/Fischer) to approve the 2017 year-end financial audit, *Carried Unanimously.*

**ADMINISTRATOR**

**Discussion/action regarding West Beach Road drainage issue**

Mr. Wiemer explained that West Beach Road has no drainage to the lake and water ponds on the road. The Village received a proposal of \$4,600 for an engineering report on the road.

The Board directed Mr. Wiemer to request a price for engineering, bidding and installation oversight for all of West Beach Road.

**Discussion/action regarding village policy for meeting attendance by telephone.**

The Village Board directed Attorney Macy to draft a policy including the following:

- Attendance by phone with ability to vote – only when necessary for a quorum
  - Village President will be contacted first
  - Board members will be contacted in order of longevity on the Board.
- Attendance by phone for discussion only – allowed

**Discussion/action regarding appraiser for village owned lots**

Motion (Waltersdorf/Owens) to approve the letter of engagement with Hoelz Appraisals, LLC for appraisal of two village owned lots in the LaLumiere Subdivision, *Carried Unanimously.*

**POLICE CHIEF**

No agenda items

April 16, 2018

## **BOARD OF ZONING APPEALS**

No meeting

## **ARCHITECTURAL CONTROL BOARD (ACB)**

### **Update regarding the March 26, 2018 ACB Meeting**

The request of David P Smith of 36076 North Beach Road for a detached garage was tabled until a representative was in attendance to present for Mr. Smith.

The request of Nick and Katie Papanicholas of 4539 N. Sawyer Road for window replacements was approved as submitted.

The request of Michael and Patricia Scheible of 35083 W. Fairview Road to rebuild an existing boat house was approved.

## **CLERK**

No agenda items

## **COMMUNICATIONS**

### **City of Oconomowoc Comprehensive Land Use Plan Amendment**

### **Village of Summit Master Plan Amendment**

## **CLOSED SESSION**

**After the appropriate announcement by the Village President, the Board will enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved" (Sex Offender Ordinances) and pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Village Police Officer Promotion)**

Mr. Birbaum announced the Closed Session.

Motion (Bickler/Fellows) to enter into Closed enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved" (Sex Offender Ordinances) and pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Village Police Officer Promotion), *on roll call vote all voted Aye, motion carried.*

**The Board will reconvene, by roll call vote, into Open Session for discussion and possible action regarding Sex Offender Ordinances and Village Police Officer Promotion.**

Motion (Bickler/Owens) to reconvene into Open Session for discussion and possible action regarding Sex Offender Ordinances and/or Village Police Officer Promotion, *on roll call vote all voted Aye, motion carried.*

**Discussion/action to act upon any other motion(s) required from the Closed Session discussion.**

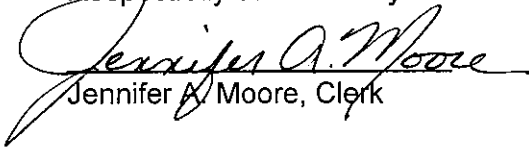
Motion (Fischer/Waltersdorf) to promote Patrolman Jason Janicsek to the rank of Lieutenant, *Carried Unanimously.*

The Village Board noted that Mr. Owens is in the process of selling his house and will be moving from the village. Mr. Owens was thanked for his 28 years of service to the Village.

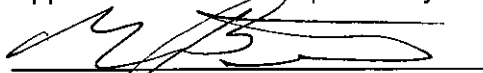
**ADJOURNMENT**

With no further discussion being heard, a motion (Bickler/Fellows) to adjourn was made at approximately 9:18 p.m., and Carried Unanimously.

Respectfully submitted by:

  
Jennifer A. Moore, Clerk

Approved and ordered posted by:

  
Joseph L. Birbaum, President