

# VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING  
MINUTES OF MONDAY, April 21, 2014,  
Unofficial until approved by the Village Board.  
Approved as written ( ) or with corrections ( X ) on 05/19/2014.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on April 21, 2014, commencing at 7:23 PM, immediately following a gathering of the Board of Trustees for the purpose of viewing the Village Garage, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present  
Messrs., Bickler, Fischer, Owens/Trustees – present  
Messrs. Fellows, Shult, Waltersdorf/Trustees – absent  
Ms. Schlieve/Clerk – Treasurer - present  
Mr. Wiemer/Police Chief-Administrator – present  
Mr. Macy/Attorney –present

## **ATTENDANCE**

Ed Johnson (arrived 7:30 p.m.)

## **MINUTES**

Motion (Bickler/Owens) to approve the minutes of the March 17, 2014 Village Board meeting, Carried Unanimously.

## **PUBLIC COMMENT**

There was no one present at the time for public comment, so the meeting was not opened for public comment.

## **PRESIDENT**

**Discussion/action regarding appointments to the Board of Review, Plan Commission, Architectural Control Board, Board of Zoning Appeals, and Finance Committee, per Exhibit A attached**

Motion (Bickler/Owens) to approve the committee appointments, per Exhibit A which is included in the minutes binder, Carried Unanimously.

## **PLAN COMMISSION**

There was no Plan Commission meeting in April. Mr. Wiemer noted that there will be a meeting in May.

## **ATTORNEY**

**Discussion/action regarding annual audit letter written by Arenz, Molter, Macy & Riffle to Reilly, Penner & Benton, LLP regarding the 2013 financial statement**

Mr. Macy advised the Trustees that this letter is requested by the Village Accountants (Reilly, Penner & Benton, LLP) each year. No action is needed.

**Discussion/action regarding proposed jurisdictional transfer to the Village of Oconomowoc Lake from the Town of Oconomowoc of Wisconsin Avenue from Gifford Road up to Pick N Save, and the four (4) lanes from McDonald's east to the first set of stop lights**

Mr. Macy advised the Trustees that a telephone conference has been scheduled for Thursday, April 24, 2014 with a representative from the Department of Transportation (DOT), to include Mr. Wiemer, Mr. Birbaum, and Mr. Macy. This matter will be included on the agenda for the May Village Board meeting.

**TREASURER**

**Checks**

Motion (Bickler/Owens) to approve check numbers 40990 through 41066, for regular monthly payments, and all electronic payments, *Carried Unanimously*.

**FINANCE**

**Discussion regarding monthly operating statement for April**

Mr. Fischer reviewed the monthly operating statement.

**ADMINISTRATOR**

**Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2014**

Motion (Bickler/Owens) to accept the donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2014, *Carried Unanimously*.

**Discussion/action regarding acceptance of donation of filing cabinets to the Village by Mr. Bryan Waltersdorf and acceptance of donation of HP Printers from Mr. Gary DiPilato and Ms. Jeanne Safro**

Mr. Wiemer reported that Mr. Waltersdorf had donated filing cabinets that were no longer needed by his company. The Village will use them in the basement storage area. Also, Mr. Gary DiPilato and Ms. Jeanne Safro donated used Hewlett Packard printers that they were no longer using. The printers are the same as the ones used in the office and are of very good quality.

Motion (Bickler/Owens) to accept the donations to the Village received from Mr. Waltersdorf and Mr. Gary DiPilato and Ms. Jeanne Safro, *Carried Unanimously*.

**Discussion/action regarding construction costs of a new Village Garage**

Mr. Wiemer reviewed the proposed plans prepared by Oliver Construction. A copy of the proposed plans is included in the Village Board Minutes binder. Specific points discussed are as follows.

- It was noted that the plan calls for a salt shed that is much larger than necessary. The salt shed could be scaled down and costs could be saved.
- The garage will include a wash bay for the squads and other Village trucks and equipment.
- There will be a workroom, bathroom, and mechanical room above which will be a storage area.
- A holding tank is needed for the bathroom.
- A separate type of tank is needed for the collection of fluids that come from washing the vehicles and other equipment.

Discussion followed regarding the matter of drawing up plans for bidding purposes. It was suggested that the Village hire Oliver Construction to prepare the turn key plans that could be used for bidding purposes. Then the Village would solicit the bids.

Motion (Bickler/Owens) to ask Oliver Construction to provide an estimate to prepare bidding plans and specs as illustrated on the previously prepared concept drawings for the proposed Village Garage only (excluding the salt shed and asphalt paving), and to authorize the Village President to approve the cost of preparing the bidding plans and specs not to exceed \$12,000, which is in addition to the \$4,000 that has already been spent, Carried Unanimously.

**Discussion/action regarding digital radio loan from Waukesha County and laptop computers for the squads**

Mr. Wiemer provided information regarding the cost of purchasing the new radios for the squads and hand held units for the officers. The cost for the squad radios is approximately \$18,668; the cost for the hand held radios (eight units) is approximately \$32,500. The Waukesha County Department of Administration is offering municipalities the opportunity to borrow the money from the County at a simple interest rate of 1.5% per year, to be paid in two equal installments over a two-year period. Discussion followed regarding whether the Village should apply for the loan or handle the expense using Village funds. It was noted that the pricing offered by Motorola at this time is at a 50% discount. That pricing will not be offered in the future.

Motion (Bickler/Owens) to purchase the radios for the squads and the hand held units, per Motorola's pricing, at a total cost of approximately \$51,000, using Village funds, Carried Unanimously.

Mr. Wiemer also provided information regarding the purchase of four (4) laptop computers to be used in the squads. Motorola is also offering the best pricing for the laptop computers. A complete set-up is priced at \$2,230 for each unit. Mr. Wiemer indicated that it was possible to purchase only two (2) units at this time, and then purchase the additional two (2) units next year.

Motion (Bickler/Fischer) to purchase two (2) laptop computers including the docking stations and mounting hardware for a cost of \$4,460, Carried Unanimously.

The total amount approved for the purchase of radios and laptop computers is \$55,460. Mr. Macy noted that there must be a budget amendment made to the 2014 budget since the expenses for the radios and laptop computers were not included in the 2014 budget. The matter will be placed on the May agenda for discussion and action. A public hearing is not required for a budget amendment.

**Update regarding the revision of the R-4 Zoning Code**

Mr. Wiemer provided a computer presentation that showed the proposed building envelopes for each lot in the LaLumiere Subdivision. The matter will be reviewed by the Plan Commission at its May meeting. No action was taken at this time.

**POLICE CHIEF**

There was no report.

**BOARD OF ZONING APPEALS**

There was no meeting.

**ARCHITECTURAL CONTROL BOARD (ACB)**

**Update regarding the March 24, 2014 ACB Meeting**

Mr. Wiemer reported that a meeting had been held on March 24, 2014. The following matters were heard.

- Mr. and Mrs. Ulrich M. Jentsch, 34829 Fairview Road, to raze current residence and construct a new single family residence and garage. The matter was tabled for further discussion and review.

- Mr. and Mrs. Anil Doniparthi, 35308 Pabst Road, revised plans for addition to residence, approved as presented
- Mr. and Mrs. Hans Scott, 4525 N. Hewitts Point Road, addition to residence, approved as presented with the notation that the screen porch name be changed to four season room and the windows must match the rest of the house

**CLERK**

There was no report.

**COMMUNICATIONS**

- Monthly Update from Waukesha County Executive Daniel P. Vrakas
- Memo from the Waukesha County Department of Parks and Land Use regarding the annual recycling dividend for participating municipalities
- Press Release “Free Workshops and Presentations Tech Eco-friendly Methods”
- Flyer: Citizen Lake Monitoring Network Training for Aquatic Invasive Species Monitoring to be held on May 10, 2014
- Press Release “Celebrate Earth Day with Waukesha County Recycling!”
- Press Release “Tax Relief Extended with Passage of Recycling Agreement”

**ADJOURNMENT**

With no further discussion being heard, a motion (Bickler/Owens) to adjourn was made at approximately 8:38 p.m., and Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

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Cindy J. Schlieve, Clerk-Treasurer

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Joseph L. Birbaum, President