

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, May 20, 2013,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 06/17/2013.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on May 20, 2013, commencing at 7:00 PM, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs. Bickler, Fellows, Owens/Trustees – present
Messrs. Fischer, Shult, Waltersdorf/Trustees – absent
Ms. Schlieve/ Clerk-Treasurer – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Ed Johnson, Diana Robertson (U. S. Senator Ron Johnson's office)

MINUTES

Motion (Bickler/Owens) to approve, as printed, the minutes of the April 15, 2013 Village Board meeting, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Owens) to open the meeting to public comment, Carried Unanimously.

Ms. Diana Robertson introduced herself as the Southeast Wisconsin Regional Director, Constituent Services Representative for United States Senator Ron Johnson.

Motion (Fellows/Bickler) to close the meeting to public comment, Carried Unanimously.

PRESIDENT

Discussion/action regarding appointment of Steve Fleming as a regular member (not an alternate member) to the Board of Zoning Appeals

Mr. Birbaum explained that Mr. Fleming had been appointed to the Board of Zoning Appeals (BZA) as an alternate member at the April Village Board meeting. The BZA needs an additional regular member and Mr. Birbaum requested that Mr. Fleming be appointed as such.

Motion (Owens/Fellows) to approve the appointment of Steve Fleming as a regular member to the Board of Zoning Appeals, Carried Unanimously.

Update regarding Assessment Committee meeting held on May 16, 2013

Mr. Birbaum reported that the meeting was attended by its members Mike Bickler, Joe Birbaum, Paul Fischer, John Macy, Gordy Steinbach, and Don Wiemer. Also present were Mark Link and Megan Bezanson of Tyler Technologies (Village Assessor), and Jim Murphy (formerly of the Wisconsin Department of Revenue). Conclusions made during the meeting included the following.

- Understanding that properties in the Village are currently over-assessed
- There will not be a face-to-face meeting between the Village and the Wisconsin Department of Revenue (DOR). Mr. Murphy advised the members that the DOR prefers to deal only with the Assessors of municipalities; therefore, Ms. Bezanson and Mr. Link will handle any contact necessary with the DOR.
- Mr. Bickler noted that Mr. Fischer and Mr. Wiemer had done a very good job of preparing documents to reflect the sales in the Village and values of properties in the Village.
- The Assessment Committee and the Village Board hope that the DOR will consider that information when making decisions on the value of the Village properties.

PLAN COMMISSION

There was no Plan Commission meeting held in May.

ATTORNEY

There was nothing to report.

TREASURER

Checks

Motion (Bickler/Fellows)) to approve check numbers 40222 through 40299, for regular monthly payments, and all electronic payments, Carried Unanimously.

FINANCE

Discussion regarding monthly operating statement for May

Mr. Wiemer reviewed the monthly operating statement, noting that insurance payments that were due this month bring that portion of the annual budget to more than 50%. That will even out as the year progresses.

ADMINISTRATOR

Discussion/action regarding acceptance of donations received from Village residents, as noted on Appendix A, designated for use toward the fireworks display in July of 2013

Mr. Wiemer advised that to date, the Village had received \$6,165.00 in donations designated for use toward the fireworks display in July of 2013. Motion (Owens/Fellows) to accept the donations received to date designated for use toward the 2013 fireworks display, Carried Unanimously.

Staff will acknowledge by letter the donations received for use toward the fireworks display.

Discussion/action regarding Resolution No. 152 to allow attachment of lands from a legal nonconforming lot of record to a legal nonconforming lot of record pursuant to Section 18.14(2) of the Village of Oconomowoc Lake Village Code for properties located at 4523 and 4539 N. Sawyer Road owned by Andrea V.H. Clarkson Trust and Paul L. Clarkson Trust, respectively

Mr. Wiemer explained that the resolution had been created in order to have a complete record of the lands at 4523 and 4539 N. Sawyer Road. Once approved, the Resolution will be placed in the Resolution binder as well as in the tax key files of both properties. Mr. Birbaum noted that the Resolution had been done very well and clearly detailed the transactions for the properties.

Motion (Bickler/Owens) to approve Resolution No. 152 to allow attachment of lands from a legal nonconforming lot of record to a legal nonconforming lot of record pursuant to Section 18.14(2) of the Village of Oconomowoc Lake Village Code for properties located at 4523 and 4539 N. Sawyer Road owned by Andrea V.H. Clarkson Trust and Paul L. Clarkson Trust, respectively, Carried Unanimously.

Discussion/action regarding value for the squad car to be sold

Mr. Wiemer recommended setting a minimum sale value of \$4,000 for the squad car that has been retired. The vehicle is a 2010 Chevrolet Impala with approximately 116,000 miles.

Motion (Bickler/Fellows) to set the sale value for the retired squad car at \$4,000, Carried Unanimously.

Discussion/action regarding use of the Village Hall for an amateur radio disaster drill to be held June 22nd and June 23rd

Mr. Wiemer reported that Mr. Dave Barquist had made a request for use of the Village Hall and grounds for the National Field Day amateur radio disaster drill to be held on June 22 and 23, 2013. The group used the Village Hall in 2012 for the same type of drill, and in the event of a disaster, it is very advantageous for the Village to offer the facilities for this purpose.

Motion (Bickler/Owens) to allow the use of the Village Hall on June 22 and 23, 2013 for the purpose of an amateur radio disaster drill, Carried Unanimously.

Update on jurisdictional transfer of E. Wisconsin Avenue from the Town of Oconomowoc to the Village of Oconomowoc Lake

Mr. Wiemer reported that he and Mr. Birbaum will be attending a meeting on May 23, 2013 at the Town of Oconomowoc's Town Hall regarding the possible jurisdictional transfer of E. Wisconsin Avenue from the Town of Oconomowoc (Town) to the Village of Oconomowoc Lake (Village). The meeting is being held at the request of the Town and will include representatives from the Town, the City of Oconomowoc (City), the Village, and the Wisconsin Department of Transportation (DOT).

The road that is the subject of possible jurisdictional transfer is the road received from the Town of Summit under the border agreement made with them. Specifically, it is the four (4) lanes of E. Wisconsin Avenue in front of McDonald's Restaurant, Lorleburg's Hardware, and Fiberesin Industries, and the frontage road for the Village's business district.

Mr. Wiemer noted that concerns regarding the possible jurisdictional transfer include the maintenance and servicing of the four (4) lanes of E. Wisconsin Avenue, the condition of and maintenance for the bridge located on the frontage road, the possibility of the Town transferring the properties located on the north side of the frontage road, and the amount of highway aids the Village would receive from the DOT if the transfer is approved.

POLICE CHIEF

There was nothing to report.

FIRE COMMISSIONER

There was nothing to report.

BOARD OF ZONING APPEALS

There was no meeting.

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding ACB meeting held on April 22, 2013

Mr. Wiemer reported that the following two requests were presented to the ACB members, with both matters approved.

- Mr. & Mrs. Jeremy Cardenas, 9 White Tail Lane, for a pool and pool house
- Dr. & Mrs. James Leaman, 4510 N. Sawyer Road, for a gazebo

CLERK

Mr. Birbaum requested a comment from the Clerk regarding the Polling Place Onsite Accessibility Compliance Audit Report received from the State of Wisconsin Government Accountability Board (GAB). Ms. Schlieve advised that she does not agree with all items in the report and will be sending a letter to the GAB to explain her position. A response is required to be filed with the GAB by July 1, 2013.

COMMUNICATIONS

Communications included the following:

- Focus on County government monthly update from the desk of Waukesha County Executive Daniel P. Vrakas (April and May editions)

ADJOURNMENT

With no further discussion being heard, a motion (Bickler/Fellows) to adjourn was made at approximately 7:35 p.m., and Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Joseph L. Birbaum, President