

# VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING  
MINUTES OF MONDAY, MAY 20, 2019,  
Unofficial until approved by the Village Board.  
Approved as written (X) or with corrections ( ) on 06-17-2019.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on May 20, 2019 at 7:00pm, immediately following a Board of Review meeting, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present  
Mr. Zimmermann, Waltersdorf, Birbaum, Shult/Trustees – present  
Mr. Fischer, Fellows/Trustee – excused  
Mr. Helwig/Police Chief-Administrator - present  
Mr. Macy/Attorney – present  
Ms. Vaughan/ Village Clerk – present

## **ATTENDANCE**

Ed Johnson (35934 North Beach Road)

## **PUBLIC COMMENT**

Motion (Shult/Waltersdorf) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

No public comments.

Motion (Bickler/Shult) to Close meeting to Public Comment on Agenda items, Carried Unanimously.

## **MINUTES**

**Motion to approve previous meeting minutes.**

Motion (Birbaum/Shult) to approve April 15, 2019 Village Board meeting minutes, Carried Unanimously.

## **VILLAGE PRESIDENT**

**Discussion/Action regarding Boards and Commissions.**

President Bickler informed the changes to the list were the expiration dates were updated, and it was now clarified who was a Regular Member verses an Alternate Member of each board and commission.

Motion (Shult/Zimmermann) to approve the list of Boards and Commissions for the Village of Oconomowoc Lake, Carried Unanimously.

## **PLAN COMMISSION**

No May meeting. Administrator Helwig briefly informed the Board that the landscaping/remodeling issue was still being worked on.

## **HISTORY COMMITTEE**

History Committee did have a meeting on May 20, 2019, and it was decided that the next display will be on Gifford Hotel. No other information at this time.

### **ATTORNEY**

Correspondence on Sales to Municipal Employees - Recent Legislation to be discussed next Village Board meeting.

### **TREASURER**

#### **Discussion/action regarding approval of checks**

Trustee Zimmermann had a question regarding Intergraph, to which Administrator Helwig explained was our system through the County for the police department.

Motion (Shult/Birbaum) to approve check numbers 45912 through 45977 and all electronic payments from the general fund, *Carried Unanimously*.

### **FINANCE COMMITTEE**

#### **Discussion/action regarding the monthly operating statement for May**

Administrator Helwig discussed that there was an adjustment made to the miscellaneous revenue line in relation to the cell tower rent for 2019. Trustee Zimmermann informed the Board that that County wide the Recycling Grant is currently suspended. The Board accepted the monthly operating statement.

### **ADMINISTRATOR**

#### **Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2019.**

Administrator Helwig informed the Board that there has been little to no talk about moving barge, it will likely stay in the same place as usual.

Motion (Shult/Waltersdorf) to approve acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2019. *Carried Unanimously*.

#### **ETF Wisconsin Public Employers' Group Health Insurance Program – Updated Resolution.**

Administrator Helwig informed the Board that this maintenance Resolution is to keep the Village employees in the Wisconsin Public Employers' Group Health Insurance Program.

Motion (Shult/Waltersdorf) to approve ETF Wisconsin Public Employer's Group Health Insurance Program – Updated Resolution. *Carried Unanimously*.

#### **Update on IT solutions for the Village Hall from ISPROS Inc.**

Discussion on the meeting with ISPROS Inc. to which Administrator Helwig informed the Board that he has not received any prices from ISPROS Inc. yet, but there is another meeting set up.

#### **Discussion on riparian concerns on Oconomowoc Lake.**

Riparian issues between abutting property owners are to be dealt with as civil issues. Village will not be creating an ordinance, and will refer property owners to the DNR Warden as needed.

#### **Discussion/action regarding hiring a part-time Office Assistant.**

President Bickler suggested the Board give Administrator Helwig the permission within budget to hire a part-time, as needed Office Assistant to get acquainted with the workings of the Village.

### **POLICE CHIEF**

No agenda items. There was discussion on the lighting issues that have been brought to the Board's attention. The Village does have a light ordinance which can be enforced.

### **BOARD OF ZONING APPEALS**

No meeting

**ARCHITECTURAL CONTROL BOARD (ACB)**

Discussion on the two special meetings scheduled.

May 23, 2019 for the sole purpose of the new residents of 4846 Lake Club Circle to receive occupancy before Memorial Day weekend.

May 28, 2019 due to Memorial Day being the regularly scheduled meeting date.

**CLERK**

**Discussion/action regarding approval of licenses for the following: Class A and B Beer and Liquor; Operator/Bartender; and Cigarette (See Exhibit B).**

Motion (Birbaum/Waltersdorf) to approve licenses for the following: Class A and B Beer and Liquor; Operator/Bartender; and Cigarette.

Attorney Macy requested that Clerk Vaughan confirm that Pick N Save's application included the exterior parking stalls specifically designated for online merchandise order ad pick up service and the pathway utilized to access the parking stalls.

Amended Motion (Birbaum/Waltersdorf) to approve licenses upon confirmation of correct verbiage for the following: Class A and B Beer and Liquor; Operator/Bartender; and Cigarette, *Carried Unanimously*.

**COMMUNICATIONS**

**Waukesha County Clerk's Office – Ordinance 174-012, 2019 Amendment to the Comprehensive Development Plan for Waukesha County.**

Trustee Zimmerman gave the Board a more in-depth explanation on the correspondence from the County.

**ADJOURNMENT**

With no further discussion being heard, a motion (Shult/Waltersdorf) to adjourn was made at approximately 8:15 p.m., and *Carried Unanimously*.

Respectfully submitted by:

  
Katelyn A. Vaughan, Clerk

Approved and ordered posted by:

  
Michael Bickler Sr., President