

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, JUNE 18, 2018,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 07/16/2018.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on June 18, 2018 at 7:00pm, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs. Fischer, Waltersdorf, Bickler, Fellows, Zimmermann, Shult/Trustees – present
Mr. Helwig/Police Chief-Administrator - present
Mr. Macy/Attorney – present
Ms. Moore/ Clerk-Treasurer – present

ATTENDANCE

Suzanne Alberti (1660 Journeys Drive, Hartland), Ed Johnson (resident), Jake Eagan (incoming police officer)

MINUTES

Motion to approve previous meeting minutes.

Motion (Fellows/Shult) to approve May 21, 2018 Village Board meeting minutes, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Waltersdorf) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

No public comments.

Motion (Shult/Bickler) to Close meeting to Public Comment on Agenda items, Carried Unanimously.

INTRODUCTION AND SWEARING IN OF OFFICER JACOB EAGAN

Jacob Eagan and his family were in attendance and introduced themselves. Officer Eagan has a start date with the village of July 8, 2018 and will be working third shift. The Village Clerk swore in Officer Eagan and he signed his Oath of Office.

VILLAGE PRESIDENT

Discussion/Action regarding History Committee

Dave Barquist will chair the committee and Don Wiemer will also be a member. The Board is asking the History Committee to frame their own objectives and report to the Board at their September 17, 2018 meeting. The Board would like to see a quarterly newsletter article focusing on an item or set of items, and a rotation of the items in the Village Hall display cabinets on a regular basis – possibly prior to each election.

Discussion/Action regarding Proclamation for former Trustee Joseph F. Owens

Motion (Bickler/Shult) to approve the Proclamation for former Trustee Joseph F. Owens thanking him for his many years of service to the Village of Oconomowoc Lake, *Carried Unanimously.*

Discussion/Action regarding Resolution designating public depository and authorizing withdrawal of Village moneys

Motion (Waltersdorf/Bickler) to approve a Resolution Designating Public Depository and Authorizing Withdrawal of Village Moneys, *Carried Unanimously.*

PLAN COMMISSION

Discussion/Action regarding approval of an Extraterritorial Certified Survey Map for lot owned by Suzanne Alberti, 1660 Journey's Drive, Hartland, Wisconsin to combine Lot 64, Lake Park Heights, and Lots 4 and 5 Map of Schimmels Subdivision, being a part of the NE ¼ of Section 1, T8N, R17E, in the Town of Oconomowoc (Tax Key No. OCOT 0577.001) as recommended for approval by the Plan Commission at its June 4, 2018 meeting

Motion (Shult/Waltersdorf) to approve an Extraterritorial Certified Survey Map for lot owned by Suzanne Alberti, 1660 Journey's Drive, Hartland, Wisconsin to combine Lot 64, Lake Park Heights, and Lots 4 and 5 Map of Schimmels Subdivision, being a part of the NE ¼ of Section 1, T8N, R17E, in the Town of Oconomowoc (Tax Key No. OCOT 0577.001) as recommended for approval by the Plan Commission at its June 4, 2018 meeting, *Carried Unanimously.*

Discussion/Action regarding approval of An Ordinance to Regulate Right-of-Way Obstructions and Excavations in the Village of Oconomowoc Lake as recommended for approval by the Plan Commission at its June 4, 2018 meeting

Motion (Bickler/Shult) to approve An Ordinance to Regulate Right-of-Way Obstructions and Excavations in the Village of Oconomowoc Lake as recommended for approval by the Plan Commission at its June 4, 2018 meeting, *Carried Unanimously.*

ATTORNEY

Discussion/Action regarding Attendance at Meetings by Telephone policy

Motion (Waltersdorf/Fellows) to approve the Attendance at Meetings by Telephone policy, *Carried Unanimously.*

Discussion/Action regarding Conditional Use Authority

Attorney Macy updated the Board members and noted this item will be on the August Plan Commission meeting agenda. No action taken.

Discussion/Action regarding nonconforming structures and lots

Attorney Macy updated the Board members and noted very few changes need to be made to the Village Ordinances. This item will be on the August Plan Commission meeting agenda. No action taken.

Discussion/Action regarding vacation rental of property

Attorney Macy updated the Board members. The Board's direction is to have the village ordinance as tight as state law allows. This item will be on the August Plan Commission meeting agenda. No action taken.

TREASURER

Discussion/action regarding approval of checks

Motion (Fellows/Shult) to approve check numbers 45151 through 45216 and all electronic payments from the general fund, *Carried Unanimously.*

FINANCE COMMITTEE

Discussion/action regarding the monthly operating statement for June

Building permit fees are still above normal. The Board accepted the monthly operating statement.

ADMINISTRATOR

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2018

Motion (Shult/Fellows) to accept the donations to the Village by Village residents, designated for use toward the fireworks display in July of 2018, Carried Unanimously.

Discussion/action regarding appraisals and possible sale of Village owned lots

The Board decided to keep the appraisals on file and not sell the Village owned lots. No action taken.

Discussion/action regarding Village garage repair

Motion (Shult/Bickler) to authorize the Village Administrator to negotiate a lower price and sign a contract with Oliver Construction for the Village garage repair and installation of ice shields, Carried Unanimously.

POLICE CHIEF

Update regarding May Activities

Chief Helwig updated the Board on police department activities for the month of May

BOARD OF ZONING APPEALS

No meeting

An application has been received for a Board of Zoning Appeals hearing. The Village Attorney will help facilitate training.

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding the May 29, 2018 ACB Meeting

The request of Peter Pope, 4616 Hewitts Point Road, for a new single family residence. The landscape plan and the foundation plan were approved as submitted subject to bringing updated plans with the correct structure height to the next meeting.

The request of David Smith, 36076 North Beach Road, for a kitchen addition was approved as submitted subject to the approval of a variance by the Board of Zoning Appeals.

The request of Craig and Mary Schiefelbein, 4636 N. Lake Club Circle, for a garage addition was approved as submitted subject to a revised site plan.

The request of Scott and Jean Wrobbel, 34825 W. Fairview Road, for a change to previously approved plans for a new single family residence, moving the residence 20 feet closer to the lake, was approved as submitted subject to admission of a final plan for the new rain garden.

CLERK

Discussion/action regarding the approval of the June 2018 quarterly newsletter

Motion (Shult/Bickler) to approve the June 2018 quarterly newsletter including the addition of Partisan Primary sample ballots, Carried Unanimously.

Discussion/action regarding approval of licenses for the following: Class A and B Beer and Liquor; Operator/Bartender; and Cigarette (See Exhibit B)

Motion (Shult/Bickler) to approve licenses for the following: Class A and B Beer and Liquor; Operator/Bartender; and Cigarette, *Carried Unanimously*.

Discussion/action regarding approval of the Class B Liquor and Class B Intoxicating Liquor and Fermented Malt Beverage License for Patrick McAdams for a building to be constructed on tax key number OCLV 0586-994 or OCLV 0586-996-001, or their successor tax key numbers (See Exhibit B)

Motion (Shult/Bickler) to approve the Class B Liquor and Class B Intoxicating Liquor and Fermented Malt Beverage License for Patrick McAdams for a building to be constructed on tax key number OCLV 0586-994 or OCLV 0586-996-001, or their successor tax key numbers, *Carried Unanimously*.

COMMUNICATIONS

Waukesha County – 2018 Recycling Dividend

League of Wisconsin Municipalities Mutual Insurance Dividend

CLOSED SESSION

After the appropriate announcement by the Village President, the Board will enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved." (Sex Offender Ordinances)

Mr. Birbaum announced the Closed Session.

Motion (Shult/Bickler) to enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved." (Sex Offender Ordinances), *on roll call vote all voted Aye, motion carried*.

The Board will reconvene, by roll call vote, into Open Session for discussion and possible action regarding Sex Offender Ordinances

Motion (Bickler/Shult) to reconvene into Open Session for discussion and possible action regarding Sex Offender Ordinances, *on roll call vote all voted Aye, motion carried*.

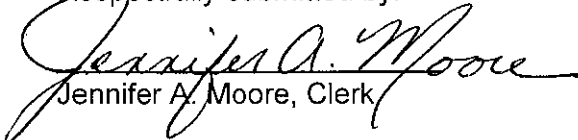
Discussion/action to act upon any other motion(s) required from the Closed Session discussion.

Motion (Bickler/Shult) to approve An Ordinance to Repeal Ordinance 271, and to Create an Amended Ordinance to Regulate Sex Offender Residency, Prohibited Activities, and Loitering Restrictions within the Village of Oconomowoc Lake, *Carried Unanimously*.

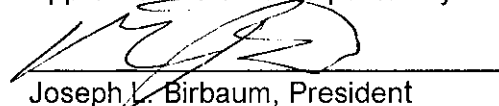
ADJOURNMENT

With no further discussion being heard, a motion (Shult/Bickler) to adjourn was made at approximately 9:08pm, and *Carried Unanimously*.

Respectfully submitted by:


Jennifer A. Moore, Clerk

Approved and ordered posted by:


Joseph L. Birbaum, President