

# VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING  
MINUTES OF MONDAY, July 16, 2012,  
Unofficial until approved by the Village Board.  
Approved as written ( X ) or with corrections ( ) on 08/20/2012.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on July 16, 2012, commencing at 7:00 PM, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present  
Messrs., Falstad, Fellows, Fischer/Trustees – present  
Messrs., Bickler, Owens, Shult/Trustees – absent  
Ms. Schlieve/ Clerk-Treasurer – present  
Mr. Wiemer/Police Chief-Administrator – present  
Mr. Macy/Attorney –present

## ATTENDANCE

Mark and Kim Loehrer, Ed Johnson

## MINUTES

Motion (Falstad/Fellows) to approve, as printed, the minutes of the June 18, 2012 Village Board meeting, Carried Unanimously.

## PUBLIC COMMENT

The public comment was moved to a later time in the meeting.

## PRESIDENT

### Discussion/action regarding the plan for the Sylvan Lane pass through in the LaLumiere Subdivision

Mr. Birbaum explained that at the June meeting the Trustees approved the installation of a gate and defining the driveway area of the pass through, subject to final approval of plans drawn up by Mr. Wiemer. Mr. Wiemer provided a drawing of the location of the proposed gate and the split rail fence and rocks that will be used to delineate the driveway area of the pass through. Initially, the gate will not be locked; it will swing inward toward the grassy area, not into the roadway, and will be weighted to allow it to swing closed after a vehicle has passed through. There will be split rail fence and large rocks used to delineate the driveway area.

Motion (Falstad/Fellows) to open the meeting to public comment on agenda items, Carried Unanimously.

Mark and Kim Loehrer, 3720 LaLumiere Road, asked about the way the gate would swing and clarified for their information where the driving area would be located.

Motion (Fellows/Falstad) to close the meeting to public comment, Carried Unanimously.

Motion (Falstad/Fellows) to approve the plan presented by Mr. Wiemer for the gate, split rail fence, and rocks used to delineate the pass through on Sylvan Lane in the LaLumiere Subdivision, Carried Unanimously.

**Discussion/action regarding residents e-mail addresses**

Mr. Birbaum reported that residents have been in contact with the Village Hall to provide their e-mail addresses. Trustees were asked to talk to residents and ask them to submit their e-mail addresses so the Village can get the most complete list possible. The anticipated use of the e-mail addresses is to send out special notifications for things like slow-no-wake rules in effect, burning restrictions, and other pertinent information that residents may need to know.

**PLAN COMMISSION**

**Update regarding revision to Chapter 18 Subdivision and Platting, per July 2, 2012 Plan Commission meeting discussion and direction**

Mr. Wiemer reported that two matters were brought to the Plan Commission involving the transfer of property amongst adjacent properties. In reviewing the requests, the Plan Commission agreed that a revision to the existing ordinance would be an appropriate action as the transfers requested would be beneficial to the Village and would not be allowed under the current ordinance. The existing zoning allows property owners to transfer property amongst adjacent properties, but only if both properties are legal conforming, and the transfer will not change the legal conforming status. The requests made to the Plan Commission involve properties that are not legal conforming; therefore, the zoning does not allow for any transference among adjacent properties. Mr. Macy and Mr. Wiemer are working to create an ordinance to address the matters, noting that any such transfer of property must be considered an advantage to the Village, not only an advantage to the property owners. The ordinance will be presented to the Plan Commission at a future meeting for their review, and possible recommendation of adoption by the Board of Trustees.

**ATTORNEY**

Mr. Macy had nothing to report.

**TREASURER**

**Checks**

Motion (Falstad/Fellows) to approve check numbers 39504 through 39572, for regular monthly payments, and all electronic payments, Carried Unanimously.

**FINANCE**

**Discussion regarding monthly operating statement for July**

Mr. Fischer reviewed the monthly operating statement.

**ADMINISTRATOR**

**Discussion/action regarding acceptance of donations received from Village residents, as noted on Appendix A (attached), designated for use toward the fireworks display in July of 2012**

Motion (Fellows/Falstad) to accept the donations received from Village residents, as noted on Appendix A, designated for use toward the fireworks display in July of 2012, Carried Unanimously.

Mr. Fischer expressed a concern regarding Village residents who have their own fireworks displays at the same time as the one done by the Village. His concern was whether or not the Village would be held liable for any injuries that the residents may incur while doing their own fireworks displays if the Village police had not issued a citation to them for the illegal use of fireworks. Discussion followed. Since this matter was not on the agenda, no action could be taken. The matter will be placed on the August Village Board agenda. Mr. Macy will provide the Trustees with the state law covering the use of fireworks.

**POLICE CHIEF**

**Discussion/action regarding completion of probation for police officer Jason Heckendorf**

Mr. Wiemer stated that Officer Heckendorf will complete his probation on August 1, 2012.

Motion (Fellows/Falstad) to accept that Officer Heckendorf has completed his status as a probationary police officer for the Village of Oconomowoc Lake, Carried Unanimously.

**FIRE COMMISSIONER**

**Discussion/action regarding joint meeting with the Village of Summit regarding fire equipment**

Mr. Wiemer explained that the Village of Summit would like to have a joint meeting with the Village of Oconomowoc Lake Board of Trustees and the Summit Fire District Commission to discuss the appraisal of the fire equipment, the dispersal of the fire equipment, and the final dissolution of the Summit Fire District at the end of 2012. The proposed date for the meeting is Thursday, August 16, 2012. The Trustees requested the meeting be set for 8:00 p.m. Ms. Schlieve will relay that information to the Village of Summit. A packet with the agenda and pertinent information will be provided to the Trustees prior to the proposed meeting.

**BOARD OF ZONING APPEALS**

There was no meeting.

**ARCHITECTURAL CONTROL BOARD (ACB)**

There was no meeting. There will be a meeting on July 23, 2012 for three matters.

Mr. Fischer expressed his concern that the ordinance that allows buildings to be connected on properties should be reviewed to determine if the outcome of that ordinance is what is best for the Village. Discussion followed. Since the matter was not on the agenda, no action could be taken. The matter will be placed on a future Plan Commission agenda.

**CLERK**

**Discussion/action regarding the approval of one operator's (bartender's) license: Brian D. Mitchell, age 23, new applicant, for the Oconomowoc Lake Club**

Ms. Schlieve stated that Mr. Mitchell had applied for his operator's license to work at the Oconomowoc Lake Club.

Motion (Falstad/Fischer) to approve the operator's license for Brian D. Mitchell, to work at the Oconomowoc Lake Club, for the period of July 1, 2012 through June 30, 2013, Carried Unanimously.

**COMMUNICATIONS**

Communications included the following:

- Focus on County Government Monthly Update from the Desk of Waukesha County Executive Daniel P. Vrakas
- Notice of Public Hearing before the City of Oconomowoc Common Council on August 7, 2012 regarding a proposed amendment to the City's Comprehensive Land Use Plan 2010-2030

**ADJOURNMENT**

With no further discussion being heard, a motion (Fellows/Fischer) to adjourn was made at approximately 7:45 p.m., and Carried Unanimously.

Respectfully submitted by:

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Cindy J. Schlieve, Clerk-Treasurer

Approved and ordered posted by:

\_\_\_\_\_  
Joseph L. Birbaum, President