

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, October 21, 2013,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 11/18/2013.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on October 21, 2013, commencing at 7:05 PM, immediately following a public hearing, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs. Bickler, Fellows, Owens, Shult, Waltersdorf/Trustees – present
Mr. Fischer/Trustee – absent
Ms. Schlieve/ Clerk-Treasurer – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

John P. Casucci, Terri Anne Ullman, Ed Johnson (arrived 7:30 p.m.)

MINUTES

A motion (Shult/Bickler) was made to approve the minutes of the September 16, 2013 Village Board meeting and the October 10, 2013 Special Village Board meeting.

Mr. Macy requested an addition to the minutes from the Special Village Board meeting held on October 10, 2013. The addition is as follows: under Closed Session, at the beginning of the sentence, the phrase “The Village President announced to all present that” should be added.

Motion (Owens/Waltersdorf) to amend the original motion to include the above-noted addition to the October 10, 2013 Special Village Board meeting minutes, Carried Unanimously.

The Trustees then voted on the amended motion, which Carried Unanimously.

The September 16, 2013 minutes will stand as printed. The October 10, 2013 minutes will be revised as noted above.

PUBLIC COMMENT

Motion (Bickler/Shult) to open the meeting to public comment on agenda items, Carried Unanimously.

There were no comments from those present.

Motion (Shult/Owens) to close the meeting to public comment, Carried Unanimously.

PRESIDENT

Mr. Wiemer requested that the item listed on the agenda as 10b under Administrator be heard at this point in the meeting.

Discussion/action regarding extraterritorial approval of the Certified Survey Map for property located in the Town of Oconomowoc on Gietzen Drive, previously approved in 2007, but never filed

Mr. Wiemer explained that Mr. John P. Casucci was present in regard to extraterritorial approval of a Certified Survey Map (CSM) for his property located on Gietzen Drive in the Town of Oconomowoc. The CSM was previously approved by the Village Board of Trustees in 2007, but Mr. Casucci had never recorded it. Because of the number of years since original approval, the Village Board needed to review the CSM again and give its approval. There were no changes from the original CSM that was approved in 2007.

Motion (Shult/Bickler) to approve the Certified Survey Map for property located in the Town of Oconomowoc on Gietzen Drive, previously approved in 2007, *Carried Unanimously*.

Discussion/action regarding Resolution No. 154 in appreciation of Donald Wiemer's 40 years of service as a Village of Oconomowoc Lake Police Officer

Mr. Birbaum read the resolution.

Motion (Bickler/Shult) to approve Resolution No. 154 in appreciation of Donald Wiemer's 40 years of service as a Village of Oconomowoc Lake Police Officer, *Carried Unanimously*.

PLAN COMMISSION

Discussion/action regarding the renewal of the Conditional Use Permit for Terri Anne Ullman and Ken Ullman, D/B/A Ullman Stables Partnership (and Winsome Farm) to operate a semi-private riding stable in the Village of Oconomowoc Lake located at 35470 W. Pabst Road, per Plan Commission recommendation at its October 7, 2013 meeting

Motion (Bickler/Shult) to approve the renewal of the Conditional Use Permit for Terri Anne Ullman and Ken Ullman, D/B/A Ullman Stables Partnership (and Winsome Farm) to operate a semi-private riding stable in the Village of Oconomowoc Lake located at 35470 W. Pabst Road, per Plan Commission recommendation at its October 7, 2013 meeting, with an expiration date of June 30, 2018, *Carried Unanimously*.

Discussion/action regarding a proposed amendment to the Zoning Code 17.10 Definitions, Structure, as it pertains to the separation of above-ground elements, per Plan Commission recommendation at its October 7, 2013 meeting

Mr. Birbaum explained that the Plan Commission had been working with this matter for several months trying to create an amendment that appropriately dealt with the matter of connections of structures. It was noted that one of the purposes of the amendment is to prevent properties from having separate buildings with living quarters not connected to the main building by significant means. The property owners might then choose to use the loosely connected structures as rental units instead of the intended single family residence.

Motion (Bickler/Shult) to table the matter until the January 2014 Village Board of Trustees meeting, *Carried Unanimously*.

ATTORNEY

There was no report.

TREASURER

Checks

Motion (Bickler/Shult) to approve check numbers 40569 through 40639, for regular monthly payments, and all electronic payments, *Carried Unanimously*.

FINANCE

Discussion regarding monthly operating statement for October

Mr. Wiemer reviewed the monthly operating statement. He noted that the Village had received \$216,000 from the Village of Summit as Oconomowoc Lake's portion of the dissolution of the Summit Fire District. The receipt of those funds had not been included in the operating statement for October since it came in after the statement was finished.

Discussion regarding 2014 budget status

Mr. Birbaum stated that the Finance Committee had met and reviewed the budget information provided by Mr. Wiemer. The budget proposed does not currently include a revenue source or the expense for the proposed new Village garage. Further discussion regarding the proposed new garage is on the agenda under the administrator.

ADMINISTRATOR

Discussion/action regarding approval of the Joint Funding Agreement for water-quality monitoring of Oconomowoc Lake in water year 2014 with the United States Department of the Interior, U.S. Geological Survey (USGS)

Mr. Wiemer explained that there is a 70/30 split in the cost of monitoring the lake water. The Village portion will be \$6,080 (70 percent), and the amount for USGS will be \$2,605. Mr. Wiemer further noted that the Village has been having the lake water monitored for approximately 25 to 30 years, and the information received from the monitoring is very helpful in keeping track of the condition of Oconomowoc Lake waters. It was noted that other communities have also been having their waters monitored, so the combined information can be very useful in determining if there are any water issues.

Motion (Bickler/Owens) to approve the Joint Funding Agreement for water-quality monitoring of Oconomowoc Lake in water year 2014 with the United States Department of the Interior, U.S. Geological Survey, *Carried Unanimously*.

Discussion/action regarding design services for a new Village garage

Mr. Wiemer presented a proposal for conceptual design and conceptual budget for a new Village garage from Oliver Construction Co. The proposal price is \$4,000 that would include a conceptual design and a conceptual budget for the new garage. Mr. Shult expressed concern regarding one portion of the agreement which states "The Village of Oconomowoc Lake agrees to not use any of the information or documents prepared by Oliver Construction Co. without written authorization from Keith Farley of Oliver Construction Co." It was felt that if the Village paid for the product from Oliver Construction, it should be able to use any information obtained in any way it saw fit.

Motion (Bickler/Waltersdorf) to approve the design and budget proposal for a new Village garage from Oliver Construction Co., with the provision that once the contract is paid in full, all work product becomes the property of the Village of Oconomowoc Lake to do with as they please, *Carried Unanimously*.

Discussion/action regarding the letter soliciting funds for the annual fireworks display

Mr. Waltersdorf had advised the Trustees at the September meeting that he was working on putting together a web-based option to allow donations for the annual fireworks to be made with credit card on line. He stated that his staff was just about ready to get that set up for the Village. Mr. Macy noted a couple of changes to the draft letter, which staff will make.

Motion (Shult/Owens) to approve the letter soliciting funds for the annual fireworks display, allowing staff latitude to make changes as needed related to the on-line credit card payment option, *Carried Unanimously*.

Discussion/action regarding Tax Collection Agreement with the Waukesha County Treasurer's Office

Motion (Bickler/Fellows) to approve the Tax Collection Agreement with the Waukesha County Treasurer's Office for the 2013 property tax bills, *Carried Unanimously*.

POLICE CHIEF

Chief Wiemer reported the he, along with two other police chiefs, would be interviewing candidates for the position of Police Chief for the Village of Summit Police Department on Tuesday, October 22, 2013.

BOARD OF ZONING APPEALS

There was no meeting.

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding ACB meetings held on September 23, 2013 and October 8, 2013

Mr. Wiemer reported that the following requests were presented to the ACB members and approved.

- Mr. John E. Fitch, III, 36048 South Beach Road, for new windows in the basement
- Warren and Ann Pierson, 4625 West Beach Road, for a patio
- Hans and Annie Scott, 4525 N. Hewitts Point Road, for a patio
- Russ Kohl and Melissa Vernon, 34675 W. Fairview Road, for addition/window changes to residence

CLERK

There was no report.

COMMUNICATIONS

There were no communications.

ADJOURNMENT

With no further discussion being heard, a motion (Shult/Owens) to adjourn was made at approximately 7:47 p.m., and *Carried Unanimously*.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Joseph L. Birbaum, President