

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com  
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

**OCONOMOWOC LAKE VILLAGE BOARD MEETING**  
**MINUTES OF MONDAY, November 16, 2020,**  
**Unofficial until approved by the Village Board.**  
Approved as written  or with corrections ( ) on 12/21/2020.

A joint meeting of the Plan Commission and Village Board of the Village of Oconomowoc Lake was held on Monday, November 16, 2020, commencing at 6:30 p.m., at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll call was taken with the following in attendance:

Mr. Bickler/Chairperson & Village President – present  
Mr. Birbaum, Mr. Fischer, Mr. Zimmermann/Trustees – present  
Mr. Waltersdorf, Mr. Fellows, Mr. Shult – absent  
Mr. Helwig/Administrator – present  
Mr. Wiemer/Zoning Administrator - present  
Mr. Macy/Attorney – present  
Mrs. Sayles/Clerk – present

## **ATTENDANCE**

Katelyn Vaughan (outgoing Clerk), Pete Feichtmaier (709 Milwaukee St., Delafield), Ramona Marenda (Signs & Lines by Stretch), Christina Limbach (Sweat Shop Hot Yoga), Rachel Tegeder (Cabinet Lady & Co), Kevin Raasch (N48W36115 E Wisconsin Ave), Evan Kasper (111 Birch Rd., Delafield), Rob Davy (LCE), John & Monique Olson (4600 Deer Park Rd), Paul Schultz (133A E Wisconsin Ave), Larry Egly (Pick n Save), Ed Johnson (35934 North Beach Road)

## **MINUTES**

### **Motion to approve October 19, 2020 meeting minutes.**

Motion (Fischer/Zimmermann) to approve October 19, 2020 Village Board meeting minutes.  
*Carried Unanimously.*

### **Police Chief**

No agenda items.

### **Fire Chief**

No agenda items.

## **VILLAGE PRESIDENT**

### **Discussion/action regarding the appointment of Theresa (Teri) Sayles as Clerk/Deputy Treasurer to succeed Katelyn Vaughan.**

President Bickler honored Ms. Vaughan by thanking her for her all hard work and dedication to the Village. He further stated that she will be missed and the board wishes her well in her new position.

Motion (Zimmermann/Birbaum) to approve the appointment of Theresa (Teri) Sayles as Clerk/Deputy Treasurer to succeed Katelyn Vaughan. *Carried Unanimously.*

### **VILLAGE TRUSTEES**

No agenda items.

### **PLAN COMMISSION**

#### **Discussion/action on the renewal of the Conditional Use Permit for UltraMart Foods LLC d/b/a Pick N Save #413, located at 36903 E. Wisconsin Avenue, Oconomowoc, Wisconsin.**

Motion (Fischer/Birbaum) to approve the renewal of the Conditional Use Permit for UltraMart Foods LLC d/b/a Pick N Save #413, located at 36903 E. Wisconsin Avenue, Oconomowoc, Wisconsin for a period of one (1) year. Once the required painting is completed, the Village Administrator will automatically renew for the additional four (4) years, expiring in June of 2025. *Carried Unanimously.*

#### **Discussion/action on an amendment of the Conditional use Permit for Vic's Carpet and Flooring, located at 36105 and 36115 E. Wisconsin Avenue, in the Business District of the Village of Oconomowoc Lake for a retail kitchen and bath design service and sales of cabinets and countertops. Name of business is "Cabinet Lady & Co", owned by Rachel Tegeder.**

Motion (Zimmermann/Fischer) to accept the recommendation of the Plan Commission to approve an amendment of the Conditional Use Permit for Vic's Carpet and Flooring, located at 36105 and 36115 E. Wisconsin Avenue, in the Business District of the Village of Oconomowoc Lake for a retail kitchen and bath design service and sales of cabinets and countertops. Name of business is "Cabinet Lady & Co", owned by Rachel Tegeder. *Carried Unanimously.*

#### **Discussion/action on a request of Carolyn A. Balistreri, 4704 N. Gifford Road, Oconomowoc, WI 53066 for a Certified Survey Map for this location.**

Motion (Zimmermann/Birbaum) to accept the recommendation of the Plan Commission to approve the request of Carolyn A. Balistreri, 4704 N. Gifford Road, Oconomowoc, WI 53066 for a Certified Survey Map for this location. *Carried Unanimously.*

### **HISTORY COMMITTEE**

Mr. Macy reviewed recent meetings and gave an update on current projects. Minutes from the October and November meetings were in the packet.

### **ATTORNEY**

Attorney Macy updated the board on the Griffin matter. It has been resolved with the exception of two small issues. 1. Stone 2. Culvert

### **TREASURER**

#### **Discussion/action regarding approval of checks 47145 through 47198 and electronic payments.**

Motion (Zimmermann/Birbaum) to approve check numbers 47145 through 47198 and all electronic payments. *Carried Unanimously.*

### **FINANCE COMMITTEE**

#### **Discussion regarding the monthly operating statement for November.**

Paul Fischer made the following comments regarding the November statement:

The road paving expense is offset by revenue received from the City of Oconomowoc in payment for their portion of W Beach Road. The overage in police overtime is offset by the police grant funds of \$9,000. The overage in Building Permit expense is due to permits issued exceeding expectations. The yard waste recycling expense overage is due to the large amount of material that is being brought in.

**Discussion/possible action regarding 2021 budget for the Village of Oconomowoc Lake.**

Trustee Fischer referred to his comments during the Public Hearing. There were no new questions from the board.

Motion (Fischer/Birbaum) to approve 2021 budget for the Village of Oconomowoc Lake as presented by the Finance Committee. *Carried Unanimously.*

**Discussion/possible action regarding setting the tax levy for the Village of Oconomowoc Lake for 2021.**

Mr. Wiemer advised that the 2021 tax levy would be \$1,507,268.

Motion (Zimmerman/Fischer) to approve 2020 tax levy for the Village of Oconomowoc Lake. *Carried Unanimously.*

**ADMINISTRATOR**

No agenda items.

**BOARD OF ZONING APPEALS**

No agenda items.

**ARCHITECTURAL CONTROL BOARD (ACB)**

Mr. Wiemer advised that the ACB is streamlining the application process by creating a checklist of criteria to be met by applicants. Additionally, they have identified standard motions for approving projects per the zoning code. Mr. Wiemer will send the checklist to Village Board members. In the future the ACB would like to have an electronic drop box for projects. Mr. Wiemer will review building permit fees and submit possible changes for Village Board approval.

**CLERK**

Ms. Vaughan stated the November Election went smoothly. There were 444 voters with 286 voting by absentee; a turnout of 91%. Mrs. Sayles thanked Ms. Vaughan for her assistance in helping create a smooth transition of the clerk position.

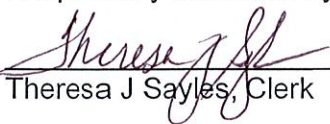
**COMMUNICATIONS**

No agenda items.

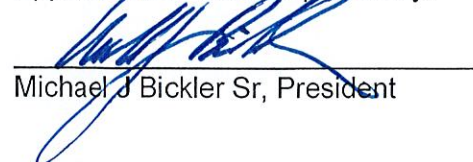
**ADJOURNMENT**

With no further discussion being heard, a motion (Fischer/Birbaum) to adjourn was made at 7:50 p.m., *Carried Unanimously.*

Respectfully submitted by:

  
Theresa J Sayles, Clerk

Approved and ordered posted by:

  
Michael J Bickler Sr, President