

VILLAGE OF OCONOMOWOC LAKE
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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, DECEMBER 7, 2017,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 12-18-2018.**

A special meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on December 7, 2017 at 8:00am, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs. Owens, Shult, Fellows, Bickler, Fischer/Trustees – present
Mr. Waltersdorf - absent
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney – present
Ms. Moore/Clerk-Treasurer - present

ATTENDANCE

Andy Helwig (Village Employee)

ANNOUNCE CLOSED SESSION

Mr. Birbaum announced to all in attendance the following:

You are hereby notified that the Village Board of the Village of Oconomowoc Lake may upon motion duly made and seconded and acted upon by roll call vote as required under Wis. Stats. 19.85(1)(c) go into closed session during the course of the meeting. The purpose of the closed session will be as follows:

To consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercises responsibility as authorized under §19.85(1)(c), Stats. Specifically to consider the Captain's position.

Discussion/action on Chief/Administrator job description

Discussion/action on duties of chief/Administrator

Discussion/action on salary and benefits of Chief/Administrator

Discussion/action on future review and evaluation of Chief/Administrator

Discussion/action of Captain's job description

Discussion/action on review of duties of Captain

Discussion/action on review of salary and benefits of Captain's position

The Village Board reviewed all memos and documents provided.

Mr. Wiemer noted that the Humane Officer Position, listed in the Chief's job description, is contracted through Waukesha County.

The Village Board decided to keep the current structure:

Chief/Administrator to remain a combined position
Clerk/Treasurer staff reports to Chief/Administrator
Police staff reports to Chief/Administrator
Chief/Administrator reports to the Village Board

After the appropriate announcement by the Village President, the Board will enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" (Village Police Captain's Position).

Mr. Birbaum announced the Closed Session.

Motion (Shult/Owens) to enter Closed Session pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" (Village Police Captain's Position). On roll call, all voted Aye; motion carried.

The Board will reconvene, by roll call vote, into Open Session for discussion and possible action regarding Village Police Captain Position.

Motion (Fischer/Shult) to reconvene into Open Session for discussion and possible action regarding the Village Police Captain's Position. On roll call, all voted Aye; motion carried.

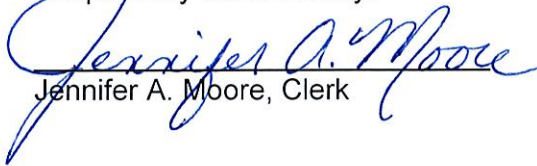
Discussion/action to act upon any other motion(s) required from the Closed Session discussion.

No action taken

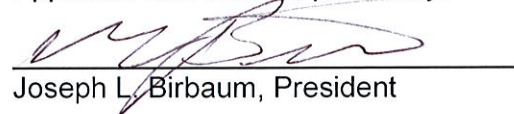
ADJOURNMENT

With no further discussion being heard, a motion (Fischer/Shult) to adjourn was made at approximately 10:40 a.m., and *Carried Unanimously*.

Respectfully submitted by:


Jennifer A. Moore, Clerk

Approved and ordered posted by:


Joseph L. Birbaum, President