

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, December 15, 2014,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 01/19/2015.**

The regular monthly meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on December 15, 2014, commencing at 7:00 PM, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs., Bickler, Fellows, Fischer, Owens, Shult, Waltersdorf/Trustees – present
Ms. Schlieve/Clerk-Treasurer – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney –present

ATTENDANCE

Ed Johnson, Jennifer Moore, David Moore, Mike Bickler, Jr., Mark and Kim Loehrer

MINUTES

Motion (Shult/Owens) to approve the minutes of the November 17, 2014 Public Hearing and Village Board meeting, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Fellows) to open the meeting to public comment on agenda items, Carried Unanimously.

There were no comments.

Motion (Shult/Bickler) to close the meeting to public comment on agenda items, Carried Unanimously.

PRESIDENT

Discussion/action regarding the appointment of Jennifer Moore as Clerk-Treasurer to succeed Cindy J. Schlieve upon her retirement on June 30, 2015

Mr. Birbaum reported that Ms. Moore had submitted her resume and been interviewed by Mr. Wiemer, Ms. Schlieve, Ms. Cannariato, Mr. Macy, and Mr. Birbaum. All of Ms. Moore's references had been checked and the responses received had been favorable. Mr. Birbaum recommended that the Village Board approve the appointment of Ms. Moore as Village Clerk-Treasurer. Mr. Fischer reported that the Finance Committee had discussed the training time for the new Clerk-Treasurer and recommended that she start training on February 16, 2015 and work with Clerk Schlieve through the end of May. The month of June, Ms. Moore would work alone, with Ms. Schlieve on call for any matters needed.

Motion (Shult/Fellows) to appoint Ms. Jennifer Moore as Clerk-Treasurer, Carried Unanimously.

Discussion/action regarding the renewal of professional, yearly appointments for 1-year terms through December 2015, as noted on Exhibit A

Mr. Birbaum noted that these appointments are made annually for the professional firms used by the Village such as attorney, engineer, accountants, etc.

Motion (Birbaum/Owens) to approve the renewal of professional, yearly appointments for 1-year terms through December 2015, as noted on Exhibit A (included in the minutes binder), Carried Unanimously.

PLAN COMMISSION

There were no matters to be brought to the Village Board of Trustees from the December Plan Commission meeting.

ATTORNEY

There was nothing to report.

TREASURER

Checks

Motion (Bickler/Fellows) to approve check numbers 42208 through 42271, for regular monthly payments, and all electronic payments, Carried Unanimously.

FINANCE

Discussion regarding monthly operating statement for December

Mr. Fischer reviewed the operating statement for December.

Discussion/action regarding year end fund transfers and 2014 budget adjustments

Mr. Fischer provided a document that detailed the adjustments to the 2014 budget and also the fund transfers for 2014. The approximate adjustments to the revenues for the 2014 budget total \$200,075; the approximate adjustments to the expenditures total \$254,614. The transfers include funds into designated fund balance of \$197,753; and out of designated fund balance of \$229,323. The document provided by Mr. Fischer is included in the Minutes Binder.

Motion (Fischer/Shult) to approve the year end fund transfers and 2014 budget adjustments as noted on the document provided by Mr. Fischer, Carried Unanimously.

ADMINISTRATOR

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2015

Motion (Bickler/Fellows) to accept the donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2015, Carried Unanimously.

Discussion/action regarding approval of the Bartolotta Fireworks Company, Inc. Contract for the 2015 fireworks display in the Village of Oconomowoc Lake

Mr. Wiemer explained that the contract is similar to previous contracts with Bartolotta Fireworks Company, Inc. It was noted that the cost of the barge for shooting off the fireworks will be taken from the general fund and not out of the donations received for the display.

Motion (Shult/Fellows) to approve the contract with Bartolotta Fireworks Company, Inc. for the 2015 Fireworks Display, Carried Unanimously.

Discussion/action regarding approval of the recycling agreement between Waukesha County and the Village of Oconomowoc Lake

Mr. Wiemer noted that the contract had been reviewed and all areas of concern expressed previously have been resolved.

Motion (Shult/Owens) to approve the recycling agreement between Waukesha County and the Village, Carried Unanimously.

Discussion/action regarding approval of the revised Addendum to Exclusive Solid Waste and Recyclables Collection and Disposal Contract with Advanced Disposal

Mr. Wiemer explained that Advanced Disposal (ADS) had revised the contract, per the request of the Trustees, to reflect that ADS has agreed to the recycling changes made by Waukesha County and also that the Village residents could continue to use the existing blue bins for their recyclables if they chose to do so.

Motion (Bickler/Shult) to approve the revised Addendum to Exclusive Solid Waste and Recyclables Collection and Disposal Contract with Advanced Disposal Services, *Carried Unanimously*.

Discussion/action regarding a Resolution Approving 2014 Trunked Radio System Contract Addendum and Authorizing the Issuance of a General Obligation Promissory Note to Waukesha County to Pay Infrastructure Costs of the New Digital Radio System

Mr. Wiemer explained that this is the ongoing project by Waukesha County to update the trunked radio system, and which the Village has been providing annual payments for its portion of the project.

Motion (Bickler/Fellows) to approve the Resolution Approving 2014 Radio System Contract Addendum and Authorizing the Issuance of a General Obligation Promissory Note to Waukesha County to Pay Infrastructure Costs of the New Digital Radio System, *Carried Unanimously*.

Update regarding the sale of the 2001 International plow truck

Mr. Wiemer reported that the bidding went very well on the Wisconsin Auction site. The bidding closed on November 25, 2014. The high bid for the truck was \$41,000. Mr. Wiemer additionally reported that there had been some mechanical issues with the truck that had to be repaired before the truck could be delivered to the new owner. The cost for those repairs is approximately \$3,000.

Discussion/action regarding sale of lots in the LaLumiere Subdivision

Mr. Wiemer explained that there has been some interest in the two Village-owned lots that were previously discussed by the Board as lots that could be sold. Discussion included the following.

- There is no urgency to sell, but why not sell if a good price can be gotten
- Generating revenue is good, but even better would be to have improvements on the lots which is good for the tax base
- Look at the cost of dredging the channel as that might bring in a better price and benefit all properties in the LaLumiere Subdivision

Motion (Fischer/Shult) to table the matter and look into the cost of dredging, and pending an estimate, contact interested parties to advise of a postponement in the decision of whether or not to sell the lots at this time, *Carried Unanimously*.

POLICE CHIEF

Discussion/action regarding designating the police chief's personal truck as an emergency vehicle

Mr. Wiemer explained that by designating his personal vehicle as an authorized emergency vehicle, he will then be allowed to install emergency lights in the vehicle. He noted that his personal vehicle is used numerous times during the summer and winter for emergency tree removal. Parking in the roadway with just a yellow light isn't much protection from the motoring public. Although the chief does not normally use his vehicle for police calls, there are times when he does respond to calls in the Village with his personal vehicle when the need arises. Mr. Wiemer further advised that he is checking with insurance carriers for both the Village and his personal vehicle to see if either or both will cover the use of his vehicle in this manner. If there is no coverage, he will withdraw his request.

Village Board of Trustee Minutes
December 15, 2014

Motion (Shult/Owens) to designate the police chief's personal truck as an emergency vehicle, Carried Unanimously.

BOARD OF ZONING APPEALS

There was no meeting.

ARCHITECTURAL CONTROL BOARD (ACB)

There was no November meeting and will not be a December meeting.

CLERK

Discussion/action regarding approval of the December Quarterly Newsletter

Ms. Schlieve presented the proposed December Quarterly newsletter.

Motion (Waltersdorf/Shult) to approve the December Quarterly Newsletter as presented, Carried Unanimously.

COMMUNICATIONS

There were no communications.

UPDATE ON VILLAGE GARAGE

Mr. Wiemer reported that the contract is being reviewed and it is hoped to have the garage project out to bid sometime in January.

ADJOURNMENT

With no further discussion being heard, a motion (Bickler/Shult) to adjourn was made at approximately 8:10 p.m., and Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:

Cindy J. Schlieve, Clerk-Treasurer

Joseph L. Birbaum, President