

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, DECEMBER 19, 2016,
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on 01/16/2017.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held immediately following a Plan Commission meeting on December 19, 2016 at 7:00pm, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Birbaum/President – present
Messrs. Owens, Shult, Fellows, Bickler, Waltersdorf, Fischer/Trustees – present
Mr. Wiemer/Police Chief-Administrator – present
Mr. Macy/Attorney – present
Ms. Moore/ Clerk-Treasurer – present

ATTENDANCE

Mark Augustine (Landmark Engineering)

MINUTES

Motion to approve previous meeting minutes.

Motion (Shult/Fischer) to approve November 21, 2016 Public Hearing and Village Board meeting minutes, Carried Unanimously.

PUBLIC COMMENT

Motion (Bickler/Shult) to open meeting to public comments, Carried Unanimously.

No public comments

Motion (Shult/Owens) to close meeting to public comments, Carried Unanimously.

VILLAGE PRESIDENT

Discussion/action regarding the renewal of professional, yearly appointments for 1-year terms through December 2017 as noted on Exhibit A.

Motion (Waltersdorf/Shult) to approve the renewal of professional, yearly appointments for 1-year terms through December 2017 as noted on Exhibit A, Carried Unanimously.

PLAN COMMISSION

Discussion/action regarding approval of the extraterritorial Certified Survey Map for property owned by Mark and Lisa Bienkowski, located at W342 N5088 Road P in the Town of Oconomowoc per recommendation for approval by the Plan Commission at its December 19, 2016 meeting.

Motion (Owens/Waltersdorf) to approve the Certified Survey map for property owned by Mark and Lisa Bienkowski, located at W342 N5088 Road P in the Town of Oconomowoc, per recommendation for approval by the Plan Commission at its December 19, 2016 meeting, Carried Unanimously.

ATTORNEY

Mr. Macy stated the Village portion of the statewide recount went smooth and was problem free.

Mr. Macy was asked for an update next month regarding Wisconsin Avenue and the state budget bill.

TREASURER

Discussion/action regarding approval of checks

Motion (Bickler/Waltersdorf) to approve check numbers 43896 through 43960 and all electronic payments from the general fund, *Carried Unanimously*.

FINANCE COMMITTEE

Discussion/action regarding the monthly operating statement for December.

Mr. Fischer noted he expects a surplus of approximately \$60,000 after accruals at the end of 2016 due to building permit fees received. This amount will be added to the undesignated funds. The operating statement was accepted by the Board.

Discussion/action regarding year end fund transfers and 2016 budget adjustments.

Mr. Fischer clarified items on the memo given to the Board by Mr. Wiemer. The transfer amount out of the road fund should be \$91,045, the amount set aside in previous years. The Village spent \$171,045 on roads in 2016. There will not be a transfer of the normal \$40,000 into the road fund this year, that amount will use it to pay appropriate bills. There is also a designation of \$40,000 for next year's budget.

The Land/Sewer transfer amount is the net proceeds of the LaLumiere lot sale.

Motion (Fischer/Bickler) to make the 2016 year end fund transfers as follows:

Out of designated road fund into the general fund: \$91,045

Into designated funds from the general fund:

Squad \$15,000

Truck loan \$10,000

Radio repayment \$10,000

Truck replacement \$5,000

Land/Sewer \$114,384

Carried Unanimously.

The Board would like the Finance Committee to meet when the audit report is received to discuss using any surplus to pay down Village debt.

ADMINISTRATOR

Discussion/action regarding Reilly, Penner & Benton LLP 2017 audit contract.

Motion (Shult/Bickler) to approve the Reilly, Penner & Benton LLP 2017 audit contract, *Carried Unanimously*.

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2017.

Motion (Shult/Owens) to accept donations received from Village residents, as noted on Exhibit B, designated for use toward the fireworks display in July of 2017, *Carried Unanimously*.

POLICE CHIEF

No agenda items

BOARD OF ZONING APPEALS

No meeting

ARCHITECTURAL CONTROL BOARD (ACB)

No meeting to report

Mr. Wiemer noted there will be a new building permit in the near future for a \$3.7 million dollar home.

CLERK

Discussion/action regarding approval of the December Quarterly Newsletter

Motion (Shult/Owens) to approve the December Quarterly Newsletter, *Carried Unanimously*.

Discussion/action regarding approval of new copy machine purchase for Village Hall/Police Department

Ms. Moore noted James Imaging sent updated pricing after the packets were sent to the Trustees. James Imaging's new price for equipment is \$5,995. This price is only slightly higher than the Office Copying Equipment price. The Village has a very good relationship with James Imaging and Ms. Moore recommends purchasing the new equipment from them.

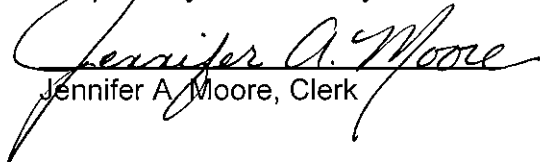
Motion (Bickler/Shult) to approve the purchase of a new Village Hall/Police Department copy machine from James Imaging, *Carried Unanimously*.

COMMUNICATIONS

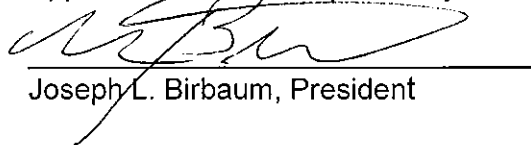
ADJOURNMENT

With no further discussion being heard, a motion (Shult/Bickler) to adjourn was made at approximately 7:39 p.m., and *Carried Unanimously*.

Respectfully submitted by:


Jennifer A. Moore, Clerk

Approved and ordered posted by:


Joseph L. Birbaum, President