

# VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com  
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

**OCONOMOWOC LAKE VILLAGE BOARD MEETING**  
**MINUTES OF MONDAY, May 18, 2020,**  
**Unofficial until approved by the Village Board.**  
**Approved as written (X) or with corrections ( ) on 0 6/15/2020.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on May 18, 2020 at 7:00pm, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present  
Mr. Zimmermann, Fellows, Birbaum, Waltersdorf, Shult, Fischer/Trustees – present  
Mr. Helwig/Police Chief-Administrator - present  
Mr. Macy/Attorney – present  
Ms. Vaughan/Clerk – present

## **ATTENDANCE**

Matt Fennig (LCFR)

## **MINUTES**

### **Motion to approve April 20, 2020 meeting minutes.**

Trustee Birbaum requested the minutes note that the operating statement error that was caused by a Microsoft Excel formula error was corrected.

Motion (Birbaum/Shult) to approve April 20, 2020 Village Board meeting minutes. Carried Unanimously.

## **PUBLIC COMMENT**

Motion (Waltersdorf/Fellows) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

No comment.

Motion (Waltersdorf/Shult) to Close Meeting to Public Comment on Agenda items, Carried Unanimously.

## **VILLAGE PRESIDENT**

No agenda items.

## **FIRE CHIEF**

Fire Chief Fennig reported that the transition for fire service has went smoothly since January. He gave an update of COVID-19 related issues including PPE scams and advised that inspections would be begin on June 1 after being delayed due to the pandemic. Fire Chief Fennig also advised the Board that Lake Country Fire and Rescue was offering a partnership with the Village

of Oconomowoc Lake. Currently the Village is serviced by Lake Country Fire and Rescue through a five-year contract, but becoming a partner would give the Village a seat on the Lake Country Fire and Recue Fire Board. Trustees advised that they would be open to discussing the details of this partnership and a special Village Board meeting was scheduled for Tuesday, May 26, 2020 at 3:00 PM.

### **VILLAGE TRUSTEES**

Trustee Fischer did advise he wanted to have discussion on unused boat lifts and piers. Administrator Helwig advised that Lieutenant Janicsek will utilize the patrol boat in June to locate any violations. Trustee Fischer also advised he would like discussion on tree cutting in the Village and grading issues on South Beach Road on the agenda for next month.

### **PLAN COMMISSION**

#### **Discussion/action regarding an Ordinance to Create Section 17.17(10) Entitled "Occupancy Bond Required" into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections.**

Motion (Shut/Waltersdorf) to approve an Ordinance to Create Section 17.17(10) Entitled "Occupancy Bond Required" into the Village of Oconomowoc Lake Zoning Code and to add Language to 17.27(1) Concerning Certificate of Occupancy and Compliance and to Final Inspections subject to the changes and clarifications discussed during the public hearing. *Carried Unanimously.*

#### **Discussion/action regarding Certified Survey Map for John and Mary Poblocki.**

The Board went over the CSM and the future conceptual master division plan. Trustee Zimmermann confirmed that Lot 1 on the CSM is Lot 1 on the future conceptual master division plan, Lot 2 on the CSM is Lot 2 on the future conceptual master division plan, and that Lot 3 on the CSM is Lots 3, 4, and 5 on the future conceptual master division plan. The Trustees also went through the conditions set by the Plan Commission and were updated by staff on the status of the driveway agreement. The following conditions were discussed and status of each was addressed.

1. Subject to a CSM or CSMs being created for the entire approximately 62-acre parcel property currently owned by John and Mary Poblocki.
2. Subject to the submission of a future conceptual master division plan, which will be subject to the Village Board approval, for the entire approximately 62-acre parcel property currently owned by John and Mary Poblocki; the same to show Lots 1, 3, and 4 having access off Sawyer Road and a 6% grade maximum for any/all new driveways.
3. Subject to the "Daughter Lot" including a note, which will be subject to the Village Board approval, that any new driveway created to serve the subject lot, if not off of Sawyer Road, must not have more than a 6% grade.
4. Subject to the Owner's submittal of a Driveway Agreement including maintenance and access to all current and future lots in a form satisfactory which will be subject to the Village Attorney approval which must be filed concurrently with the CSM.
5. Subject to the payment of all costs, fees, and assessments due and owing to the Village.
6. Subject to the Village President, Village Administrator and Village Attorney approving the final form of the Plan Commission conditions.

Motion (Shult/Birbaum) that Village Board finds that Plan Commission conditions 1, 2, and 3 have been completed. The Village Board agrees that 17.18 conditions and restrictions apply regarding the fulfillment of adequate access to all lots included in condition 4. Village Board approves the Certified Survey Map for John and Mary Poblocki subject to the completion of 4 and 5 of the Plan Commission conditions. Carried Unanimously.

**HISTORY COMMITTEE**

No meeting.

**ATTORNEY**

No agenda items.

**TREASURER**

**Discussion/action regarding approval of checks 46748 to 46814 and electronic payments.**

Motion (Waltersdorf/Shult) to approve checks 46748 to 46814 and all electronic payments. Carried Unanimously.

**FINANCE COMMITTEE**

**Discussion regarding the monthly operating statement for April.**

Brief discussion on building permit funds and building inspector fees both high due to all of the projects and new construction going on in the Village.

**ADMINISTRATOR**

**Discussion/action regarding wood lot grinding services.**

Administrator Helwig updated the Board on the wood lot. Traditionally it had costed the Village \$6,000 in grinding services, but this year the cost was \$9,300. Administrator Helwig advised that the wood lot had been being used inappropriately. The decision was made to lock the wood lot, change the locks, and only have the lot open when an attendant was present. The Board agreed these steps needed to be taken so that the Village did not get taken advantage of. Trustee Waltersdorf offered to allow the Village to use a camera for the time being to better locate any violators. The Board requested Administrator Helwig to draft a letter for the website and also to be sent out via email to all residents to advise them of these changes regarding the wood lot.

Motion (Fischer/Birbaum) to approve the costs associated with an attendant at the wood lot three days a week, signage, and camera. Carried Unanimously.

**POLICE CHIEF**

No agenda items. Chief Helwig did advise that traffic enforcement would be going back to normal.

**BOARD OF ZONING APPEALS**

No agenda Items

**ARCHITECTURAL CONTROL BOARD (ACB)**

No agenda items. President Bickler and Administrator Helwig did give an update of new construction and projects in the Village that would be discussed at the meeting on May 19, 2020 at 8:00AM.

**CLERK**

No agenda items.

**COMMUNICATIONS**

No agenda items.

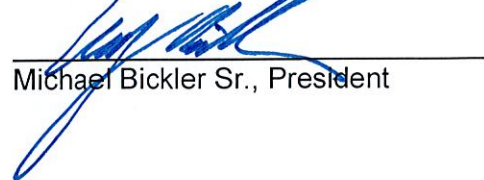
**ADJOURNMENT**

Motion (Shult/Zimmermann) to Adjourn. Carried Unanimously at 8:40PM.

Respectfully submitted by:

  
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Katelyn A. Vaughan, Clerk

Approved and ordered posted by:

  
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Michael Bickler Sr., President