

VILLAGE OF OCONOMOWOC LAKE

35328 West Pabst Road, Oconomowoc, WI 53066

Phone: (262) 567-5301 Web: www.oconlake.com
Fax: (262) 567-7447 e-mail: villagehall@oconlake.com

**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, JUNE 17, 2019,
Unofficial until approved by the Village Board.
Approved as written or with corrections () on 07-15-2019.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on June 17, 2019 at 7:00pm, immediately following a Board of Review meeting, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present
Mr. Zimmermann, Waltersdorf, Birbaum, Fischer, Shult/Trustees – present
Mr. Fellows/Trustee – excused
Mr. Helwig/Police Chief-Administrator - present
Mr. Macy/Attorney – present
Ms. Vaughan/ Village Clerk – present

ATTENDANCE

Ed Johnson (35934 North Beach Road), Laura Kaitanowski (4648 N. Gifford Road), Rob Davy (Lake Country Engineering), Jacquelynn Craft

PUBLIC COMMENT

Motion (Waltersdorf/Shult) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

Mrs. Kaitanowski spoke about her traffic concerns on North Beach Road in the area of Gifford Road regarding speed and no stopping at the stop sign. Administrator Helwig informed Mrs. Kaitanowski on what the Village and Police Department were able to help with this, which included moving the speed sign to North Beach Road and directed extra patrol for the area.

Motion (Shult/Zimmermann) to Close meeting to Public Comment on Agenda items, Carried Unanimously.

MINUTES

Motion to approve previous meeting minutes.

Motion (Birbaum/Shult) to approve May 20, 2019 Village Board meeting minutes, Carried Unanimously.

VILLAGE PRESIDENT

Discussion/action regarding proposed road work.

Rob Davy from Lake Country Engineering informed for the Board on the two bids the Village had received for the proposed road work. Both proposals were competitive, but over budget due to the construction industry right now and the work needing to be done. The Board asked if the Village could break apart the specifications to do the portions most in need now, and fix the rest at a later date. Attorney Macy advised that the Board would need to reject both bids, and create new proposals with new specifications. Mr. Davy advised the Board that if the Village wanted to focus on the patching right now, they would be able to get more options due to more companies specializing in patching of roads. Lengthy discussion was had on focusing on patching Pabst Road and putting the drains in under the road on West Beach Road. President

Bickler and Administrator Helwig will have a staff meeting with Rob Davy from Lake Country Engineering to work proposals for patching of the roads and on primary/alternative locations for drains.

Motion (Shult/Zimmermann) to reject both current bids, and have Village staff and Lake Country Engineering work on creating two new proposals for patching of Pabst Road and address drainage issues on West Beach Road, Carried Unanimously.

PLAN COMMISSION

Update regarding June 3, 2019 Plan Commission Meeting

Administrator Helwig advised the Board that during the scheduled Plan Commission meeting on June 3, 2019, a few topics were requested to be put on this month's Village Board agenda.

Discussion/action regarding approval of an Extraterritorial Certified Survey Map for lot owned by Adam and Ashley Toth, W347N5180 Elm Avenue, Okauchee, Wisconsin. More specifically the property is described as Lots 11 & 12 EX SE ½ Townsite of Okauchee PT NW ¼ SW ¼ Sec 36, T8N R17E & R/W Over SW 30 FT Lot 57, Town of Oconomowoc. (Tax key No. 0574.113).

Plan Commission recommended that Village Board approve this Extraterritorial Certified Survey Map during the June 3, 2019 meeting based on compliance with Town of Oconomowoc and Waukesha County recommendations, and recommended Village Board approve as well.

Motion (Shult/Birbaum) to recommend to approve an Extraterritorial Certified Survey Map for lot owned by Adam and Ashley Toth, W347N5180 Elm Avenue, Okauchee, Wisconsin. More specifically the property is described as Lots 11 & 12 EX SE ½ Town site of Okauchee PT NW ¼ SW ¼ Sec 36, T8N R17E & R/W Over SW 30 FT Lot 57, Town of Oconomowoc. (Tax key No. 0574.113). Carried Unanimously.

Discussion/action regarding Ordinance 178 – Regulating Outdoor Luminaires.

Administrator Helwig advised the Board that he has been dealing with these ongoing violations, but has done as much as he can informally. The Board agreed that the current ordinance's language needs clarification. Ordinance 178 will be brought back to Plan Commission. Attorney Macy recommended the Board Trustees review the full current ordinance, mark up, and the Village Board will bring this back next month.

Discussion/action regarding landscaping ordinance and permits.

After a lengthy discussion, the Board requested Attorney Macy and Administrator Helwig to come up with written guidelines for Building Inspector when it comes to making sure plans are being followed and not deviating from what was approved by Architectural Board. The Board also requested that this topic be brought back to Plan Commission and Attorney Macy to discuss further what options the Village has for enforcing the Zoning Code related to landscaping projects that do not require an occupancy permit.

Discussion/action regarding building permit cash bond requirements.

After a lengthy discussion, the Board instructed Attorney Macy and Administrator Helwig to look into what other similar municipalities have related to cash deposits and/or bonds. This will be brought back to Plan Commission and will be on Village Board's next agenda.

Discussion/action to commence litigation regarding Laing property violations.

Administrator Helwig advised the Board that the Laing's were notified via letter and telephone contact that they were on this month's Village Board agenda regarding their zoning code violation related to the current illegal structures. Administrator Helwig advised that the Laing's current permit expires on June 27, 2019, and that Mrs. Laing had requested 30 days after that to complete their project. Administrator Helwig was advised that the Board would grant the 30 day extension, but that if the project was not completed to its entirety by July 27, 2019, the Village was directed to enforce penalties as allowed by Village Code of Oconomowoc Lake.

Motion (Shult/Fischer) to approve 30 day extension of current permit for Laing's to rectify current zoning violation and complete the current project. After July 27, 2019, if not completed, penalties as allowed by Zoning Code of Oconomowoc Lake are to be enforced. Carried Unanimously.

HISTORY COMMITTEE

Update regarding June 10, 2019 Meeting.

History Committee did have a meeting on June 10, 2019, but meeting minutes were not available at this time.

ATTORNEY

Attorney Macy briefly discussed the correspondence on Sales to Municipal Employees - Recent Legislation, he was unsure what and/or if this recent legislation effects the Village. Attorney Macy requested Administrator Helwig to look into this matter, and advise if changes are needed.

TREASURER

Discussion/action regarding approval of checks 45978 to 46036 and electronic payments.

Motion (Shult/Zimmerman) to approve check numbers 45978 through 46036 and all electronic payments from the general fund, Carried Unanimously.

FINANCE COMMITTEE

Discussion regarding the monthly operating statement for June

Trustee Fischer wanted to make sure we had enough donations in the account for this year's fireworks, and noted building permits and building inspector numbers were higher than expected. Trustee Fischer also questioned police overtime being higher than projected. Administrator Helwig advised the Board that this was due to the officers participating with other local department in traffic grants, which will be reimbursed. Administrator Helwig did advise Trustee Zimmermann that the Village had received the recycling grant check. The Board accepted the monthly operating statement.

ADMINISTRATOR

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2019.

Motion (Shult/Birbaum) to approve acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2019. Carried Unanimously.

Update on IT solutions for the Village Hall computers.

Administrator Helwig informed the Board that he has received three different proposals which include costs, but needs to thoroughly read through them before presenting to the Board. This will be brought back next month.

POLICE CHIEF

Update regarding May activities.

No updates.

BOARD OF ZONING APPEALS

No meeting

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding the May 23, 2019 Special ACB Meeting.

Brief discussion on the Village's efforts to get this meeting scheduled so that the new residents of 4846 Lake Club Circle could receive occupancy before Memorial Day weekend.

Update regarding the May 28, 2019 Special ACB Meeting

Brief discussion on meeting which was schedule due to Memorial Day being the regularly scheduled meeting date.

CLERK

Discussion/action regarding the approval of the June 2019 quarterly newsletter.

Motion (Shult/Birbaum) to approve the June 2019 quarterly newsletter. *Carried Unanimously.*

Discussion/action regarding the renewal of the Class B Liquor and Class B Intoxicating Liquor and Fermented Malt Beverage License for Patrick McAdams for a building to be constructed on tax key number: OCLV 0586-994 or OCLV 0586-996-001, or their successor tax key numbers (See Exhibit B).

Motion (Shult/Birbaum) to approve license for the following: Class A and B Beer and Liquor; and Fermented Malt Beverage License for Patrick McAdams for a building to be constructed on tax key number: OCLV 0586-994 or OCLV 0586-996-001, or their successor tax key numbers (See Exhibit B). *Carried Unanimously.*

COMMUNICATIONS

No agenda items.

ADJOURNMENT

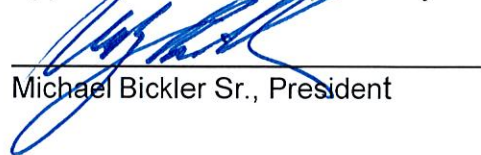
With no further discussion being heard, a motion (Birbaum/Shult) to adjourn was made at approximately 8:48 p.m., and *Carried Unanimously.*

Respectfully submitted by:



Katelyn A. Vaughan, Clerk

Approved and ordered posted by:



Michael Bickler Sr., President