

# VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING  
MINUTES OF MONDAY, July 15, 2019,  
Unofficial until approved by the Village Board.  
Approved as written  or with corrections ( ) on 09-16-2019.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on July 15, 2019 at 7:00pm, immediately following a Plan Commission meeting, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present  
Mr. Zimmermann, Waltersdorf, Birbaum, Fischer, Shult, Fellows/Trustees, – present  
Mr. Helwig/Police Chief-Administrator - present  
Mr. Macy/Attorney – present  
Ms. Craft/ Office Assistant – present

## **ATTENDANCE**

Ed Johnson (35934 North Beach Road), Brandon & Hailey Vrchota

## **PUBLIC COMMENT**

Motion (Waltersdorf/Shult) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

No public comment.

Motion (Birbaum/Shult) to Close Meeting to Public Comment on Agenda items, Carried Unanimously.

## **MINUTES**

**Motion to approve previous meeting minutes.**

Motion (Shult/Birbaum) to approve June 17, 2019 Village Board meeting minutes, Carried Unanimously.

## **Police Chief**

**Discussion/action regarding request to hire new full time Police Officer, Brandon Vrchota.**

Chief Helwig updated the Village Trustees on hiring process to fill the vacancy on third shift for the Police Department. Brandon and Hailey Vrchota introduced themselves to the Board. Mr. Vrchota explained to the Board his education and background in law enforcement. Chief Helwig advised that Mr. Vrchota will plan on starting August 1.

Motion (Shult/Birbaum) to approve new third shift Police Officer Brandon Vrchota. Carried Unanimously

## **VILLAGE PRESIDENT**

No Agenda Items.

At this time, Trustee Shult asked if the Board could discuss Town of Oconomowoc and Okauchee Fire Department changes. As this was not on the agenda, President Bickler and Attorney Macy advised that it could be added to Village Board agenda for next month. Brief discussion by President Bickler that direction

was given to schedule a meeting with Chief Helwig, Former Chief Weimer, Attorney Macy, and himself to review the fire service.

### **PLAN COMMISSION**

#### **Update regarding July 1, 2019 Plan Commission Meeting**

Attorney Macy briefly outlined what was discussed at July 1, 2019 Plan Commission Meeting and also the special Plan Commission meeting that was held just prior to this meeting on July 15, 2019.

#### **Discussion regarding Ordinance 178 – Regulating Outdoor Luminaires.**

Administrator Helwig reported on his direction to speak with Dick Heinrich. Mr. Heinrich owns his own electrical firm and lives in the Village on W. Beach Rd. Administrator Helwig and Mr. Heinrich will be meeting on July 16, 2019 to discuss the possible updated terminology of Ordinance 178 and appropriate equipment necessary to measure amount of light being emitted from light fixtures. Attorney Macy reported that after reading Ordinance 178, it is solid and clear. Administrator Helwig has been directed to acquire necessary equipment to enforce the ordinance prior to issuing any citations. Updated terminology will come back to Plan Commission and Village Board for approval.

Direction was given by the Board to put two items regarding Ordinance 178 on next month's Village Board agenda. First item being repeal and recreation of Ordinance 178. Second item being a draft letter to be sent to residents regarding Ordinance 178 with reiteration of what is and what is not allowed.

#### **Discussion regarding building, occupancy and land disturbance permit cash bond requirements.**

This was a reporting item regarding cash deposits and/or bonds. Direction was given to President Bickler and Administrator Helwig to come up with a proposal on how to proceed with this matter and to include landscaping into this proposal. This will be brought back to Plan Commission and will be on next month's Village Board agenda.

#### **Discussion/action regarding Extraterritorial Certified Survey Map (CSM) for David and Elaine Siefert, W360N4933 Brown Street, Oconomowoc, WI. More specifically the property is located S 120FT of PT SE ¼ Sec 34, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0568.981).**

Plan Commission recommended that Village Board approve this Extraterritorial Certified Survey Map during the July 15, 2019 special meeting based on compliance with Town of Oconomowoc and Waukesha County recommendations, and recommended Village Board approve as well.

Motion (Shult/Birbaum) to approve Extraterritorial Certified Survey Map (CSM) for David and Elaine Siefert, W360N4933 Brown Street, Oconomowoc, WI. More specifically the property is located S 120FT of PT SE ¼ Sec 34, T8N R17E, Town of Oconomowoc (Tax Key No. OCOT 0568.981). *Carried Unanimously.*

#### **Discussion/action regarding Extraterritorial Certified Survey Map (CSM) for Christine Bell, W371N5402 Marquette Street, Oconomowoc, Wisconsin. The property is described as part of Lot 22 & W 25 FT Lot 21 BLK 8H Corrected Plat Oconomowoc Heights Section A & S ½ Vacated Alley Lying N of Lots as DESC in DOC #0865094 PT NE ¼ Sec 33, T8N, R17E, Town of Oconomowoc, Wisconsin (Tax Key No. OCOT 0561.228).**

Plan Commission recommended that Village Board approve this Extraterritorial Certified Survey Map during the July 15, 2019 special meeting based on compliance with Town of Oconomowoc and Waukesha County recommendations, and recommended Village Board approve as well.

Motion (Shult/Fellows) to approve Extraterritorial Certified Survey Map (CSM) for Christine Bell, W371N5402 Marquette Street, Oconomowoc, Wisconsin. The property is described as part of Lot 22 & W 25 FT Lot 21 BLK 8H Corrected Plat Oconomowoc Heights Section A & S ½ Vacated Alley Lying N of Lots as DESC in DOC #0865094 PT NE ¼ Sec 33, T8N, R17E, Town of Oconomowoc, Wisconsin (Tax Key No. OCOT 0561.228). *Carried Unanimously.*

**Discussion/action regarding Extraterritorial Certified Survey Map (CSM) for Lake Country 2014 LLC, Steve Bielik, W346N5273 Elm Avenue, Okauchee, Wisconsin. More specifically the property is described as SW ½ lot 55 & All lot 56 & 57 Townsite Okauchee PT NW ¼ & SW ¼ SEC 36, T8N R17E; Subject to 30 FT easement over SWLY PT Lot 57, Town of Oconomowoc, Wisconsin. (Tax key No. 0574.170.001).**

Plan Commission recommended that Village Board approve this Extraterritorial Certified Survey Map during the July 15, 2019 special meeting based on compliance with Town of Oconomowoc and Waukesha County recommendations, and recommended Village Board approve as well.

Motion (Shult/Waltersdorf) to approve Extraterritorial Certified Survey Map (CSM) for Lake Country 2014 LLC, Steve Bielik, W346N5273 Elm Avenue, Okauchee, Wisconsin. More specifically the property is described as SW ½ lot 55 & All lot 56 & 57 Townsite Okauchee PT NW ¼ & SW ¼ SEC 36, T8N R17E; Subject to 30 FT easement over SWLY PT Lot 57, Town of Oconomowoc, Wisconsin. (Tax key No. 0574.170.001). *Carried Unanimously.*

**HISTORY COMMITTEE**

**Update regarding June 10, 2019 Meeting.**

Ed Johnson spoke about getting copies of original survey map of Village. Trustee Shult spoke about documents related to Gifford and offered to loan them to the Village to be put on display. Next meeting to be scheduled when Nancy Lins from the Oconomowoc Historical Society can meet with Attorney Macy.

**ATTORNEY**

No agenda items. Attorney Macy briefly discussed the drafting of the proposed occupancy bond ordinance regarding enforcements and chargebacks.

**TREASURER**

**Discussion/action regarding approval of checks 46037 to 46107 and electronic payments.**

Motion (Shult/Birbaum) to approve check numbers 46037 through 46107 and all electronic payments. *Carried Unanimously.*

**FINANCE COMMITTEE**

**Discussion regarding the monthly operating statement for June**

Trustee Fischer stated building permits and Building Inspector and fees are up. Trustee Fischer reported legal services have almost hit the limit for the year. Trustee Fischer requested to have roadway work to come from Village Planner. Trustee Fischer will be in contact with Village Treasurer to discuss possible adjustments. Trustee Fischer informed the Board that the Village will be in two years of debt to themselves with the road work proposals from West to North Beach Road when the bids come in and are finalized.

**ADMINISTRATOR**

**Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2019.**

The donation which was originally designated for July 2019, should be pre-designated to the 2020 fund.

Motion (Shult/Birbaum) Fellows donation to be used for 2020 fireworks *Carried Unanimously*

**Update on IT solutions for the Village Hall computers.**

Administrator Helwig informed the Board that he has received three different proposals which include costs. Clerk, Katelyn Vaughan spoke with Dave Bayer from Taylor Computer Services, Inc. who the Village currently uses for IT. Per that conversation, costs were outlined in a memo to the Board, with a formal proposal to follow. Trustee Birbaum noted that looking at the up-front costs and annual cost seemed

reasonable as cyber security is a priority. The Board agreed that the services and equipment were necessary.

Motion (Fellows/Birbaum) for approval of Village's computers, security and performance maintenance.  
Carried Unanimously

**BOARD OF ZONING APPEALS**

No Updates

**ARCHITECTURAL CONTROL BOARD (ACB)**

**Update regarding the June 24, 2019 ACB Meeting.**

Architectural Control Board is still working on a solution with the new home on Lake Club Circle.

Board Trustees advised other landscaping and wall issues, as well as unused boat lifts and piers being stacked up on shoreline in the Village. President Bickler stated that since this was not on the agenda, he gave Administrator Helwig direction to look into possible violations.

**CLERK**

No Agenda Items.

**COMMUNICATIONS**

Clerk, Katelyn Vaughan at Municipal Clerk and Treasurer Institute.

**ADJOURNMENT**

With no further discussion being heard, a motion (Shult/Zimmerman) to adjourn was made at approximately 7:54 p.m., and Carried Unanimously.

Respectfully submitted by:

  
Katelyn A. Vaughan, Clerk

Approved and ordered posted by:

  
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Michael Bickler Sr., President