

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, July 19, 2021
Unofficial until approved by the Village Board.
Approved as written (X) or with corrections () on August 16, 2021**

A meeting of the Village Board of the Village of Oconomowoc Lake was held on Monday, July 19, 2021, commencing at 7:00 p.m. at the Village Hall, 35328 W. Pabst Road, Oconomowoc. Legal requirements for notification as required by law have been met. Roll call was taken followed by the Pledge of Allegiance with the following in attendance:

Present: President Bickler and Trustees: Birbaum, Waltersdorf, Zimmermann, Fischer, Shult and Fellows
Also present: Zoning Administrator Wiemer, Chief Janicsek, Attorney Macy and Village Clerk, Teri Sayles

ATTENDANCE

Steve & Ashley Bielik (W346N5273 Elm Ave.; Okauchee)

MINUTES

Discussion/action regarding approval of minutes from the June 21, 2021 Village Board minutes.

Motion (Fellows/Zimmermann) to approve the minutes from the June 21, 2021 Village Board meeting. Carried Unanimously.

PUBLIC COMMENT

Motion (Shult/Fellows) to Open Meeting to Public Comment on Agenda items at 7:01 p.m. Carried Unanimously.

No Public Comment

Motion (Shult/Fellows) to Close Meeting to Public Comment on Agenda items at 7:01 p.m. Carried Unanimously.

VILLAGE PRESIDENT

Mr. Bickler commented on the July 4 fireworks display stating it was fantastic.

VILLAGE TRUSTEES

No Trustee comments.

POLICE CHIEF

Police Department Monthly Report for June.

Chief Janicsek reviewed the details of the monthly report in the packet.

Discussion/action regarding Joint Powers Agreement County 9-1-1 Emergency System.

Chief Janicsek outlined the agreement.

Motion (Shult/Waltersdorf) to approve the Joint Powers Agreement County 9-1-1 Emergency System. Carried Unanimously.

Discussion/action regarding the sale of the old squad.

Chief Janicsek stated the new squad will be put in service next month and the 2017 Tahoe squad will be removed from service and sold. He also detailed several options for putting it on the market that were used in the past.

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Motion (Waltersdorf/Shult) to give Chief Janicsek direction to place a sealed bid notice on Craigs List and Facebook Marketplace that includes a "BuyItNow" price of \$19,500. *Carried Unanimously.*

PLAN COMMISSION

Discussion/action regarding Extra-territorial Plat Review of a Certified Survey Map (CSM) for Lake Country 2014 LLC, Steve Bielik, Agent for the property located at W346N5273 Elm Avenue, Oconomowoc, 53066; Tax Key OCOT0574170001 and described as Lot 56, 57 and the SW ½ of Lot 55, being part of the NW ¼ and the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc.

Mr. Wiemer stated the Town of Oconomowoc and Waukesha County have approved of the CSM. He further stated the Plan Commission reviewed the CSM and recommended approval to the Village Board.

Motion (Shult/Waltersdorf) to approve the Certified Survey Map (CSM) for Lake Country 2014 LLC, Steve Bielik, Agent for the property located at W346N5273 Elm Avenue, Oconomowoc, 53066; Tax Key OCOT0574170001 and described as Lot 56, 57 and the SW ½ of Lot 55, being part of the NW ¼ and the SW ¼ of Section 36, T8N, R17E, Town of Oconomowoc. *Carried Unanimously.*

HISTORY COMMITTEE

Mr. Wiemer stated the lake tour pamphlet is almost complete and will be available to residents and placed on the Village website. Residents of the 12-13 homes on the history tour were contacted for permission to place a numbered placard on their property. Trish Shult has taken the lead on this project and Mr. Bickler asked Chris Shult to thank her on behalf of the board for all her hard work.

ATTORNEY

No agenda items.

TREASURER

Discussion/action regarding approval of checks 47700 through 47769 and all electronic payments.

Motion (Fellows/Birbaum) to approve check numbers 47700 through 47769 and all electronic payments. *Carried Unanimously.*

FINANCE COMMITTEE

Discussion regarding the monthly operating statement for July 2021.

Mr. Fischer stated there is nothing out of order. He also noted the year to date numbers are on accrual basis and monthly numbers are on cash basis. He would like to see it all on accrual basis and will address it during the next budget cycle. This would minimize end of year adjustments by the auditors.

ADMINISTRATOR

Discussion/action regarding acceptance of donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2022.

Motion (Waltersdorf/Birbaum) to accept donations received from Village residents, as noted on Exhibit A, designated for use toward the fireworks display in July of 2022. *Carried Unanimously.*

Status update on the building permit for James Cadd for the property at 34927 Fairview Road; Tax Key #OCLV0575929.

Mr. Wiemer stated Attorney Macy sent a letter detailing what steps to be done to become in compliance. Mr. Cadd will appear before the Architectural Control Board on July 26. All documents needed to apply for a new permit were sent to Mr. Cadd on July 19, 2021.

Update on discussion regarding drives to the lake.

Mr. Wiemer stated that per staff discussion, no impervious surfaces will be allowed for resident paths down to the lake. Further, a maximum width of 6 feet was suggested. Existing drives will be grandfathered as legal non-

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conforming. Residents may seek a variance in certain circumstances that present a hardship. An ordinance will be brought before the board for approval at a later date.

FIRE DEPARTMENT

No agenda items.

BOARD OF ZONING APPEALS

No agenda items.

ARCHITECTURAL CONTROL BOARD (ACB)

Minutes from the June 28, 2021 meeting were in the packet. Mr. Wiemer state the ACB will review a detached garage, the Halquist landscape plan and Cadd revisions on July 26, 2021.

CLERK

Discussion/action regarding approval of Waukesha County Data Processing Services Property Tax Assessment and Billing Agreement.

Clerk Sayles stated there were no major changes from the previous tax assessment and billing cycle agreement.

Motion (Waltersdorf/Zimmermann) to approve Waukesha County Data Processing Services Property Tax Assessment and Billing Agreement. Carried Unanimously.

COMMUNICATIONS

Clerk Sayles added 2 Notices of Public Hearing received from the City of Oconomowoc regarding an amendment to the Comprehensive Land Use Plan and rezoning of 12.05 acres of land located on the north half of parcel OCOC0616999030.

After the appropriate announcement by the Meeting Chairman, the Board will enter, by roll call vote, into Closed Session pursuant to Wis. Stats. 19.85(1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."

- a. Clerk/Deputy Treasurer and Treasurer/Deputy Clerk performance, hours and compensation**
- b. Chief of Police/Village Administrator-In-Training performance**
- c. Zoning Administrator performance**

President Bickler announced the closed session.

Motion (Shult/Birbaum) to enter, by roll call vote, into Closed Session at 7:35 p.m. pursuant to Wis. Stats. 19.85(1)(e) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." On a roll call vote, all voted Aye. Carried unanimously.

The Board will reconvene, by roll call vote, into Open Session for discussion and possible action on items discussed in Closed Session.

Motion (Shult/Birbaum) to reconvene into Open Session at 8:04 p.m. for discussion and possible action on items discussed in Closed Session. On a roll call vote, all voted Aye. Carried unanimously.

Motion (Shult/Birbaum) to direct the Village Administrator to request the Clerk add 1 day/week to her schedule as needed and revisit performance and pay at budget time. Carried unanimously.

Motion (Shult/Birbaum) to formally appoint Chief Janicsek officially as Administrator for the Village and to revisit performance and pay at budget time. Carried unanimously.

Village Board of Trustee Minutes

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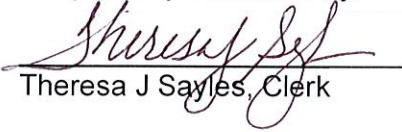
Motion (Fellows/Shult) to appoint Don Wiemer as Zoning Administrator for the Village and to revisit performance and pay at budget time. Carried unanimously.


ADJOURNMENT

With no further discussion being heard, a motion (Fellows/Zimmermann) to adjourn was made at 8:07 p.m. Carried Unanimously.

Respectfully submitted by:

Approved and ordered posted by:


Theresa J Sayles, Clerk


Michael J Bickler Sr, President