

VILLAGE OF OCONOMOWOC LAKE

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**OCONOMOWOC LAKE VILLAGE BOARD MEETING
MINUTES OF MONDAY, August 19, 2019,
Unofficial until approved by the Village Board.
Approved as written ~~X~~ or with corrections (,) on 09-16-2019.**

A regular meeting of the Board of Trustees of the Village of Oconomowoc Lake was held on August 19, 2019 at 7:00pm, immediately following a Plan Commission meeting, at the Village Hall, 35328 W. Pabst Road, Oconomowoc, Wisconsin. Legal requirements for notification as required by law have been met. Roll was taken followed by the Pledge of Allegiance with the following in attendance:

Mr. Bickler/President – present
Mr. Zimmermann, Waltersdorf, Birbaum, Fischer, Shult, Fellows/Trustees, – present
Mr. Helwig/Police Chief-Administrator - present
Mr. Macy/Attorney – present
Ms. Vaughan/Village Clerk – present

ATTENDANCE

Ed Johnson (35934 North Beach Road), Dan Sklenar (WE Energies), Rob Davy (Lake Country Engineering), Lt. Jason Janicsek (Oconomowoc Lake Police Department), Hank Fuller (4775 Gifford Road), and Bill Lincoln (W345N5288 Tearney Road).

PUBLIC COMMENT

Motion (Shult/Waltersdorf) to Open Meeting to Public Comment on Agenda items, Carried Unanimously.

Mr. Hank Fuller who resides on Gifford Road in the Village of Oconomowoc Lake, who disclosed he is also an EMT with Western Lakes Fire Department, spoke to the Board about his personal thoughts on the Village's fire service options in the future and the advantages of Western Lakes.

Motion (Waltersdorf/Shult) to Close Meeting to Public Comment on Agenda items, Carried Unanimously.

MINUTES

Motion to approve previous meeting minutes.

Error was found on the agenda for this meeting regarding the date on the July 15, 2019 Village Board meeting minutes. Attorney Macy advised that since the incorrect date was posted, the Board could not approve the minutes at this time.

Motion (Shult/Waltersdorf) to table July 15, 2019 Village Board meeting minutes to next month. Carried Unanimously.

VILLAGE PRESIDENT

Discussion on possible Okauchee Fire Department and Town of Oconomowoc changes.

Discussion was had on the Town of Oconomowoc and Okauchee Fire Department possible changes. President Bickler and Attorney Macy advised that the Village did not have much information on the topic as the Town of Oconomowoc has not made final decision and most has been discussed in closed door session. Okauchee Fire Chief Bill Lincoln was present during this meeting and it was discussed that he and Chief Helwig will be meeting to go over related topics. Okauchee Fire Department has a contract with

the Village through 2020, which Western Lakes does not assume in the event Okauchee Fire Department is dissolved. Both Western Lakes and Lake Country Fire and Rescue are interested in serving the Village.

ADMINISTRATOR

Discussion/action regarding road bids for the base patching on parts of Pabst Road and Hewitt's Point Road.

Rob Davy from Lake Country Engineering advised the Board that the cost of this roadwork is a slight increase to what was budgeted, but that Payne and Dolan held close and was the best option. Trustee Waltersdorf questioned if these was for all of Hewitt's Point Road to which it was advised that this was the cost of the sharp corner near Schaefer Road. Administrator Helwig advised that the Village's public works will be working on the other parts in need of immediate action. He also advised that within a couple years, the Village will need to look into the cost of completing the whole road. Trustee Fischer brought up his concern on Payne and Dolan's cost of traffic control. Administrator Helwig was directed by the Board to express to Payne and Dolan the Board's concern on accuracy of item break down of the bid.

Motion (Birbaum/Shult) to accept Payne & Dolan's bid for the base patching on parts of Pabst Road and Hewitt's Point Road. Carried 5-1, President passed.

Discussion/action regarding bids for the drainage on West Beach Road.

Rob Davy from Lake Country Engineering advised the Board that upon his review, Laue's Landscaping was the only contractor to submit a proposal. It was discussed that Village would be providing traffic control. Attorney Macy advised the Board that there is still work to be done the details and specifics before this project can be started, however this would not need to come before the Board again if this proposal was accepted.

Motion (Birbaum/Waltersdorf) to accept the proposal from Laue's Landscaping for the drainage on West Beach Road subject to the fulfillment of obligations of the Village Attorney and Village staff. Carried Unanimously.

Discussion/action regarding walls in Village roads' right of way.

The wall on West Beach Road was effected by downed trees during recent storms. Historically, the property owners have been voluntarily responsible for maintaining these walls around the Village until recently. Discussion was had on going forward, who would be responsible for reconstructing the walls or if the walls would be let go. The wall and cap stone that was damaged on West Beach Road was brought the Village Hall. The Board decided to temporarily place the stone in the wood lot, labeled as Village property, and the cap stone to be temporarily kept by the Village garage until a decision could be made long term. President Bickler requested Trustee Fischer to create a plan going further in regards to the walls around the Village.

Motion (Shult/Fellows) to approve the temporary placement of the damaged wall, and to assign Trustees Fischer to look into options for future maintenance of the walls in the Village roads' right of way. Carried Unanimously.

Discussion/action regarding easement for WE Energies to service South Beach Road at the Summit/Oconomowoc Lake border.

Mr. Sklenar addressed the Board on the exact locations of where WE Energies was attempting to access the five homes that will be inaccessible after Southwood moves to the City of Oconomowoc Electric. Trustee Fischer, who resides on South Beach Road is one of the homes effected, questioned Mr. Sklenar on the specific purpose of this and why South Beach Road was not able to go to City of Oconomowoc with the Southwood subdivision. Trustee Fischer also informed the Board and Mr. Sklenar that there is a current petition to the Public Service Commission related to this.

Motion (Waltersdorf/Birbaum) to table this item until the petition to the Public Service Commission is concluded. Carried Unanimously.

PLAN COMMISSION

Update regarding July 15, 2019 Plan Commission Meeting

Attorney Macy briefly outlined what was discussed at July 15, 2019 Plan Commission Meeting.

Update regarding August 5, 2019 Plan Commission Meeting.

Administrator Helwig and President Bickler briefly outlined what was discussed at August 5, 2019 Plan Commission Meeting.

Discussion/action regarding Certified Survey Map (CSM) for property owned by The David Gust Revocable Trust, located on 4345 Buchanan Road, in the Village of Oconomowoc Lake (Tax Key 579-958-003)

As this CSM had already been recommended for approval at the July 1, 2019 Plan Commission meeting, Mr. Gust informed the Board that Roby Davy from Lake Country Engineering and himself had worked together to pick out four locations where the proposed turn outs and additionally a modified/partial turn out would be constructed along the private road and Buchanan Road. As Fire Chief Lincoln was in attendance, he expressed his concern about the length of the turn outs, stating a fire engine would not be able to pull off. The Board suggested at least one of the turn outs be longer enough for a fire engine, to which Mr. Gust agreed. This would be a total of five turn outs. As Mr. Gust had received three different contractor's opinions not to widen the road, the turn outs are the best options. Once the properties have homes on them, the road will be redone. Discussion was had on the Model Developer's Agreement which will need to be modified, and conditions which Mr. Gust had previously agreed to. The Board agreed to defer official plans to Administrator Helwig, and that this did not need to come back to Village Board.

Motion (Shult/Waltersdorf) to approve Certified Survey Map (CSM) for property owned by The David Gust Revocable Trust, located on 4345 Buchanan Road, in the Village of Oconomowoc Lake (Tax Key 579-958-003) based on fulfillment of Village of Oconomowoc Lake Plan Commission conditions:

1. Subject to a plan for the improvement of Buchanan Road from Sawyer Road until the Private Road Easement and for the Private Road Easement and Private Driveway which meets the requirements of Ordinance 176, the same to include a timeline for implementation of the same with a drop dead date for finalizing the improvement of a maximum of 5 years which will be subject to the Village Administrator.
2. Subject to the Owner's submittal of and entering into an Agreement with the Village regarding the private road and private driveway improvements which will be subject to the Village Administrator and Village Attorney approval.
3. Subject to the Owner's submittal of cash or a letter of credit in a form, which will be subject to the Village Attorney approval and in an amount, which will be subject to the Village Administrator approval.
4. Subject to the Owner's submittal of an easement for access to the lots in a form satisfactory to the Village Attorney.
5. Subject to Buchanan Road ownership going with lot 1.
6. Subject to payment of all costs, fees, and assessments due and owing to the Village.
7. Signed Developer's Agreement by the Village of Oconomowoc Lake and Mr. David Gust.

Carried Unanimously.

HISTORY COMMITTEE

Update regarding August 15, 2019 Meeting.

Brief discussion was had regarding August 15, 2019 History Committee meeting as the minutes were not available at this time.

ATTORNEY

Legal Opinion on recovery of legal fees, regulatory and enforcement matters.

Attorney Macy briefly discussed his legal opinion related to this matter as informational only.

Police Chief

Discussion/action regarding new squad for Police Department.

Chief Helwig advised the Board that in order to receive the state bid for 2020, Oconomowoc Lake Police Department would need to get their order in to Ewald by September. The squad car which will be replaced currently has 148,000 to 150,000 miles on it. Trustee Fischer questioned how this would affect the Village budget wise, Chief Helwig advised that the Village could hold off delivery until 2020 so it would not affect the 2019 budget.

Motion (Shult/Waltersdorf) to approve ordering of a new squad for the Village of Oconomowoc Lake Police Department. *Carried Unanimously.*

Discussion regarding area traffic grant participation presented by Lieutenant Jason Janicsek.

Lt. Jason Janicsek informed the Board on the area traffic grant was, as the police overtime line item has been discussed at previous meetings. Lt. Jason Janicsek informed the Board the Village of Oconomowoc Lake Police Department participated in the speed and OWI grants, but did not participate in the seatbelt grant. Line Item 33 of the operating budget was discussed as well.

TREASURER

Discussion/action regarding approval of checks 46108 to 46180 and electronic payments.

Motion (Waltersdorf/Shult) to approve check numbers 46108 through 46180 and all electronic payments. *Carried Unanimously.*

FINANCE COMMITTEE

Discussion regarding the monthly operating statement for June

Trustee Fischer stated building permits and Building Inspector and fees are up. Trustee Fischer again requested to have roadway work to come from Village Planner. Trustee Fischer will be in contact with Village Treasurer to discuss possible adjustments. Trustee Fischer briefly discussed police overtime

BOARD OF ZONING APPEALS

No Updates

ARCHITECTURAL CONTROL BOARD (ACB)

Update regarding the July 22, 2019 ACB Meeting.

Brief discussion was had regarding the July 22, 2019 meeting.

Update regarding the Special July 22, 2019 ACB Meeting.

Brief discussion was had on current violations, Administrator Helwig informed the Board that staff was working on this.

Update regarding the August 9, 2019 ACB Meeting.

Brief discussion was had regarding the August 9, 2019 meeting.

CLERK

Discussion/action regarding approval of Operator license for Vern Knox.

Motion (Shult/Fischer) to approve Operator license for Vern Knox. *Carried Unanimously.*

COMMUNICATIONS

No agenda items.

ADJOURNMENT

With no further discussion being heard, a motion (Birbaum/Shult) to adjourn was made at approximately 8:42 p.m., and Carried Unanimously.

Respectfully submitted by:


Katelyn A. Vaughan, Clerk

Approved and ordered posted by:


Michael Bickler Sr., President